

REPUBLICQUE DU CAMEROUN

Paix – Travail – Patrie

MINISTERE DE LA DECENTRALISATION ET DU
DEVELOPPEMENT LOCAL.

COMMUNE DE FONFUKA,

STRUTURE INTERNE DE GESTION ADMINISTRATIVE DES
MARCHES PUBLICS (SIGAMP).



REPUBLIC OF CAMEROON

Peace – Work – Fatherland

MINISTRY OF DECENTRALIZATION AND LOCAL
DEVELOPMENT.

FONFUKA COUNCIL,

INTERNAL PUBLIC CONTRACTS ADMINISTRATIVE
MANAGEMENT ENTITY (SIGAMP)

PROJECT OWNER: MAYOR, FONFUKA COUNCIL

CONTRACTING AUTHORITY: MAYOR, FONFUKA COUNCIL

**TENDER'S BOARD: FONFUKA COUNCIL INTERNAL TENDER'S BOARD
(FCITB)**

REQUEST FOR QUOTATION CONSULTATION

(BY THE EMERGENCY PROCEDURE)

No. 00011/RQ/MINDDEVEL/FC/FCITB/PIB/2025 OF 29 JAN 2025

**FOR THE SUPPLY OF MORTUARY EQUIPMENT AT THE
FONFUKA MORTUARY**

FINANCING: PUBLIC INVESTMENT BUDGET 2025 - MINDDEVEL

BUDGET HEAD: 5927I00102 OF MINDDEVEL

Budgetary Authorisation: JA03564

Budgetary Imputation: 59 27 200 05 641819 464 822 821

FINANCIAL YEAR: 2025

LOT	Project Site	Project Amount (FCFA) TI	Bid Bond (2%) FCFA	Cost of Request for quotation FCFA
Single	Fonfuka Mortuary (CMA Fonfuka	27,500,000	550,000	45,000

REQUEST FOR QUOTATION-SUPPLIES

Re: 29/01/2025

TABLE OF CONTENTS

Document No. 1: Consultation Notice

Document No. 2: General Regulations for the Consultation (GRIC)

Document No. 3: Special Regulations for the Consultation (SRIC)

Document No. 4: Special Administrative Conditions (SAC)

Document No. 5: Special Technical Specifications (STS)

Document No. 6: Schedule of Unit Prices

Document No. 7: Bill of Quantities and Estimates

Document No. 8: Framework of Sub-Detail of Prices

Document No. 9: Model of Jobbing Order (Contract)

Document No. 10: Model documents to be used by Bidders

Document No. 11: Justifications of preliminary studies

Document No. 12: List of Banking establishments and financial bodies authorised to issue bonds for public contracts

DOCUMENT NO. 1
CONSULTATION NOTICE

REPUBLIQUE DU CAMEROUN

Paix – Travail – Patrie

MINISTRE DE LA DECENTRALISATION ET DU
DEVELOPPEMENT LOCAL.

COMMUNE DE FONFUKA,

STRUCTURE INTERNE DE GESTION ADMINISTRATIVE DES
MARCHES PUBLICS (SIGAMP).



REPUBLIC OF CAMEROON

Peace – Work – Fatherland

MINISTRY OF DECENTRALIZATION AND LOCAL
DEVELOPMENT.

FONFUKA COUNCIL,

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CONSULTATION NOTICE

CONSULTATION

(BY THE EMERGENCY PROCEDURE)

No. 00011/RQ/MINDDEVEL/FC/FCITB/PIB/2025 OF 29 JAN 2025

FOR THE SUPPLY OF MORTUARY EQUIPMENT AT THE FONFUKA MORTUARY

FINANCING: PUBLIC INVESTMENT BUDGET 2025 - MINDDEVEL

1. Subject of the Consultation:

Within the framework of the execution of the 2025 Public Investment Budget, the Mayor of Fonfuka Council, Project Owner and Contracting Authority hereby launches a Consultation (by the emergency procedure) FOR THE SUPPLY OF MORTUARY EQUIPMENT AT THE FONFUKA MORTUARY

2. Nature of Supplies:

Supplies to be done consists of; supplying of expendables and sundry equipment. The supplies comprise the preliminary studies carried out on the expression of needs and the detailed information provided in the technical specifications and the quantitative estimates FOR THE SUPPLY OF MORTUARY EQUIPMENT AT THE FONFUKA MORTUARY

3. Execution Deadline

The maximum deadline provided by the Contracting Authority for the execution of the supplies forming the subject of this invitation to tender is **Three (03) calendar Months from the date of notification of Service Order to start supplies**

4. Allotment

Supplies are combined in a *Single Lot*;

5. Estimated cost

The estimated cost after preliminary studies stands at:

LOT	Description	Amount (FCFA) TI	In words
Single	Supply of Mortuary equipment at the Fonfuka Mortuary	27,500,000	Twenty-Seven Million Five Hundred Thousand Francs

6. Participation and origin

Participation in this invitation to tender is opened to duly legalized Cameroonian based service providers operating in the relevant sector who fulfil the qualification criteria contained in this request for quotation and exercising in the domain of public supplies having the financial and technical

capacity, who are categorised as per the 2018 public contract code and has fulfilled their fiscal obligations in accordance with the 2025 Finance Law.

7. Financing

The MINDDEVEL Decentralised Credits – 2025 Program shall finance the supplies, which form the subject of this invitation to tender.

BUDGET HEAD: 5927I00102 OF MINDDEVEL

Budgetary Authorisation: JA03564

Budgetary Imputation: 59 27 200 05 641819 464 822 821

8. Bid Bond

Each Bidder must include in his administrative documents, a Bid Bond issued by a first-rate banking establishment approved by the Ministry in charge of Finance. Whose list is found in document No. 12 of this Request for quotation, of an amount, set at 2 % of the estimated amount, all taxes inclusive, of the project amount in accordance with the Order in force (Prime Ministerial Order No. 093/CAB/PM of 5/11/2002) as follows;

LOT	Description	Amount (FCFA) TI	BID BOND (2%) FCFA
Single	Supply of Mortuary equipment at the Fonfuka Mortuary	27,500,000	550,000

Valid for thirty (30) days beyond the date of validity of Bids. As per article 90 (9) of the Public Contract Code (Decree No. 2018/366 of 20 June 2018), certified cheques or bank cheques are acceptable in the place of Bid Bond. The Bid Bond shall be addressed to the Contracting Authority and following the conditions of the invitation to tender.

9. Consultation of the Request for quotation document:

The file may be consulted during working hours at the technical service of the Fonfuka Council, Telephone N° (237) 675 32 21 75 as soon as this notice is published.

10. Acquisition of Request for quotation document:

The file may be obtained from the technical service of the Fonfuka Council, Telephone N° (237) 675 32 21 75 as soon as this notice is published against payment receipt of a **Non-Refundable** sum of **45,000 FCFA (Forty-Five Thousand Francs)**, payable at the Fonfuka Council Municipal Treasury, representing the cost of purchasing the request for quotation.

11. Submission of Bids:

Each offer drafted in English or French in 07 (Seven) copies including 01 (One) original and 06 (Six) copies should reach the Fonfuka Council premises at Fonfuka not later than **21 FEB 2025** at 10 a.m. local time and should carry the inscription:

- Envelop A: Administrative Documents;
- Envelop B: Technical Offer;
- Envelop C: Financial Offer.

These three (03) envelopes containing the Bids will be put in a fourth one (Kaki colour) which shall be sealed and labelled imperatively as follows:

« CONSULTATION »

(BY THE EMERGENCY PROCEDURE)

No. 00011/RQ/MINDDEVEL/FC/FCITB/PIB/2025 OF

29 JAN 2025

FOR THE SUPPLY OF MORTUARY EQUIPMENT AT THE FONFUKA MORTUARY

“To be opened only during the Bids-opening session”

NB: The fourth envelop shall not bear any identification mark of the Bidder or any compromising sign/indication of the Enterprise.

The fourth envelop should be a plain type and carrying no Trademark

12. Admissibility of Bids

Under penalty of being rejected, only originals or true copies certified by the issuing service or administrative authorities (Senior Divisional Officer, Divisional Officers) must imperatively be produced in accordance with the Special Regulations of the invitation to tender. They must obligatorily be not older than three (3) months preceding the date of launching of the tenders or may be established after the signature of the Consultation Notice

Any Bid not in compliance with the prescriptions of the Request for quotation shall be declared inadmissible. This refers especially to the absence of a Bid Bond issued by a first-rate bank approved by the Minister in charge of Finance.

13. Opening of Bids:

The Bids shall be opened in a **Single Phase**. The opening of the administrative documents, the Technical and Financial offers will take place on the **21 FEB 2025** at **11:00 a.m.** local time, at the Conference Hall of Fonfuka Council by the Fonfuka Council Internal Tenders' Board. Only Bidders may attend or be represented by duly mandated persons of their choice having a sound knowledge of the Bids.

14. Evaluation criteria

The Bids shall be evaluated according to the main criteria as follows:

A. Eliminatory criteria

• Outright elimination during the opening session of the Bids

1. Deadline for delivery higher than prescribed;
2. False declaration or falsified documents;
3. A bid with the external envelope carrying a sign or mark leading to the identification of the bidder;
4. Absence of Bid Bond
5. Non-respect of 75% of essential criteria;

NB! During the opening session of the Bids, if a document of the administrative bid is absent or noncompliant, the bidder will be given forty-eight (48) hours to produce or replace the said document else it will be eliminated during the evaluation of the Bids. No such document will be accepted after this deadline.

B. Essential criteria

1. General presentation of Bids;
2. Financial capacity;
3. References of the company in similar achievements;
4. Quality of the personnel;
5. Technical organization of the supplies;
6. Safety measures on the delivery;
7. Attestation and report of site visit;
8. Special Technical Clauses initialled in all the pages, sign and stamp last page;
9. Special Administrative Clauses completed and initialled in all the pages, sign and stamp last page, signe and stamp on last page.
10. Availability of spare parts (where applicable);

11. After-sales service;
12. Experience of staff

- Experience; References of the bidder (experience of at least two (02) years in similar supplies) (attach proof)	Yes / No
- Personnel; Experience of supervisory staff at least a medical doctor or lab Technician with three (03) years of experience. Proof with duly signed CVs.	Yes / No
- Financial situation; Turnover, Financial capacity, Access to credits or other financial sources to the tune of 27,500,000 FCFA (Twenty-Seven Million Five Hundred Thousand Francs);	Yes / No
- Planning of Supplies; Deadline of delivery	Yes / No
- Presentation of offer; packaging, binding, clear copies etc.	Yes / No

NB: The non-compliance with any three (03) criteria out of the Seven (07) above shall cause the elimination of the bid.

These essential criteria are subject to lower limits, the details of which are spelled out in the Special Regulations of the invitation to tender

15. Award

This evaluation will be done in a purely binary method with a positive (**Yes**) or negative (**No**) with an acceptable minimum of (Yes) **75%** of the essential criteria taken into account.

The contract will be awarded to the bidder who would have proposed the offer with the lowest reasonable amount, in conformity with the regulations of the Tender Documents and having satisfied to **100%** of the eliminatory criteria and at least **75%** of the essential criteria.

Pursuant to justification by bidder, unconvincing abnormally low costing will not be accepted as prescribed in the Special Regulations of the invitation to tender.

16. Validity of Bids

Bidders will remain committed to their offers for sixty (60) days from the deadline set for the submission of tenders.

17. Complementary information

Complementary technical information may be obtained during working hours at the Technical Service of the Fonfuka Council, Telephone N^o (237) 675 32 21 75

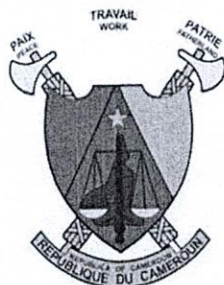
Done at Fonfuka on the, 29 JAN 2025

Copies:

- MINMAP
- MINDDEVEL
- ARMP
- Supervisory Authority (SDO-Boyo)
- Chairperson of TB
- Notice Boards
- File/Archive

The Mayor
Contracting Authority





AVIS DE CONSULTATION CONSULTATION

(EN PROCEDURE D'URGENCE)

N°: 00011/DC/MINDDEVEL/CF/CIPM/BIP/2025 DU **29 JAN 2025**

POUR LA FOURNITURE D'ÉQUIPEMENTS MORTUAIRES À LA MORGUE DE FONFUKA

FINANCEMENT : BUDGET D'INVESTISSEMENT PUBLIC - EXERCICE 2025 - MINDDEVEL

1. Objet de la Consultation

Dans le cadre de l'exécution du budget d'investissement public 2025, Monsieur le Maire de la commune de Fonfuka, Maître d'Ouvrage et autorité contractante lance une Demande de cotation (en procédure d'urgence) POUR LA FOURNITURE D'ÉQUIPEMENTS MORTUAIRES À LA MORGUE DE FONFUKA

2. Consistance des Fournitures

Les fournitures à faire consistent : fourniture de biens consommables et d'équipements divers. Les fournitures comprennent les études préliminaires réalisées sur l'expression des besoins et les informations détaillées fournies dans les spécifications techniques et les estimations quantitatives. POUR LA FOURNITURE D'ÉQUIPEMENTS MORTUAIRES À LA MORGUE DE FONFUKA

3. Délais d'exécution

Le délai maximum prévu par l'Autorité contractante pour l'exécution des Fournitures faisant l'objet de cette demande de cotation est **de trois (03) mois calendaires à partir de la date de notification de l'ordre de service pour commencer les Fournitures**

4. Allotissement

Les Fournitures sont combinées en **un seul Lot** ;

5. Coût prévisionnel

Le coût prévisionnel de l'opération à l'issue des études préalables est de

LOT	Description	Montant (FCFA) TTC	En mot
Un seul	Fourniture d'équipements mortuaires à la morgue de fonfuka	27,500,000	Vingt Sept Millions Cinq Cent Mille Francs

6. Participation et origine

La participation à cette demande de cotation est ouverte aux entreprises Camerounaises dûment légalisées qui remplissent les exigences de cette demande de cotation et exercent dans le domaine des Fournitures publiques ayant la capacité financière et technique, qui sont catégorisées conformément au

code des marchés publics de 2018 et qui ont rempli leurs obligations fiscales conformément à la Loi de finances 2025.

7. Financement

Les Fournitures objet du présent demande de cotation sont financées par le budget d'investissement public crédits décentralisés du MINDDEVEL de l'exercice 2025.

Ligne Budgétaire : CHAPTRE 5927I00102 OF MINDDEVEL

Autorisation Budgétaire : JA03564

Imputation Budgétaire : 59 27 200 05 641819 464 822 821

8. Cautionnement de soumission

Chaque soumissionnaire doit inclure dans ses documents administratifs une caution pour soumission émise par un établissement bancaire de premier ordre approuvé par le ministère responsable des Finances. Dont la liste se trouve dans le document No. 12 de ce dossier d'demande de cotation, d'un montant, fixé à 2 % du montant estimatif, toutes taxes incluses, du montant du projet conformément à la réglementation en vigueur (décret du Premier ministre n° 093/ACR/PM du 5/11/2002) comme suit:

LOT	Description	Montant (FCFA) TTC	Caution (2%)
Un seul	Fourniture d'équipements mortuaires à la morgue de fonfuka	27,500,000	550,000

Valable trente (30) jours après la date de validité des offres. Selon l'article 90 (9) du Code des marchés publics (décret n° 2018/366 du 20 Juin 2018), les chèques certifiés ou les chèques bancaires sont acceptables à la place de caution. Les cautions pour soumission doivent être adressées à l'Autorité contractante et selon les conditions de l'demande de cotation.

9. Consultation du Dossier d'Demande de cotation

Le Dossier d'Demande de cotation peut être consulté et obtenu aux heures ouvrables auprès du service technique de la commune Fonfuka, Téléphone N° (237) 675 32 21 75, dès publication du présent avis.

10. Acquisition du Dossier d'Demande de cotation

Le dossier d'demande de cotation peut être obtenu auprès du service technique de la Commune de Fonfuka, Tél. N° (237) 675 32 21 75 dès que cet avis est publié contre la réception de paiement d'une somme **Non remboursable de 45,000 FCFA (Quarante Cinq Mille Francs)**, payable à la recette municipale de la commune de Fonfuka, représentant le coût d'achat du dossier d'demande de cotation.

11. Remise des offres

Chaque offre rédigée en français ou en anglais en Sept (07) exemplaires dont un (01) original et Six (06) copies marquées comme telles, devra parvenir contre récépissé à la commune de Fonfuka au plus tard le **21 FEV 2025** à 10 heure, heure locale et devra porter la mention suivante :

- Enveloppe A : Documents administratifs ;
- Enveloppe B : Offre Technique ;
- Enveloppe C : Offre Financière.

« CONSULTATION »

(EN PROCEDURE D'URGENCE)

N°: 00011/DC/MINDDEVEL/CF/CIPM/BIP/2025 DU **29 JAN 2025**

POUR LA FOURNITURE D'ÉQUIPEMENTS MORTUAIRES À LA MORGUE DE FONFUKA

« À n'ouvrir qu'en séance de dépouillement »

NB ! La quatrième enveloppe ne doit porter aucune marque d'identification du soumissionnaire ni aucun signe ou indication compromettant de l'Entreprise.

La quatrième enveloppe doit être un type Plaine et ne portant aucune marque

12. Recevabilité des offres

Sous peine de rejet, les pièces du dossier administratif requises doivent être produites en originaux ou en copies certifiées conformes par le service émetteur ou une autorité administrative (Préfet, Sous-préfet,), conformément aux stipulations du Règlement Particulier de l'Demande de cotation.

La date limite de validité des pièces administratives susvisées doit être postérieure à celle de lancement de la consultation (date de signature de l'Avis d'Demande de cotation).

Toute offre incomplète conformément aux prescriptions du Dossier d'Demande de cotation sera déclarée irrecevable. L'absence de la caution de soumission délivrée par une banque de premier ordre agréée par le Ministère en charge des Finances entraînera un rejet séance tenante de l'ouverture des plis.

13. Ouverture des plis

L'ouverture des plis se fera en **un seul temps**. L'ouverture des pièces administratives et des offres techniques et financières aura lieu le **21 FEV 2025** à 11 heures précises, dans la salle de conférences de la commune de Fonfuka, par la Commission Interne de Passation des Marchés de la commune de Fonfuka siégeant en présence des soumissionnaires ou de leurs représentants dûment mandatés et ayant une parfaite connaissance de leurs offres.

14. Critères d'évaluation

Les offres seront évaluées selon les principaux critères suivants :

A - Critères éliminatoires

Il s'agit notamment de :

Pendant la séance d'ouverture des offres

1. Délai d'exécution supérieur à celui prescrit ;
2. Fausses déclarations ou pièces falsifiées ;
3. Offre dont l'enveloppe extérieure porte des mentions permettant de reconnaître le Soumissionnaire ;
4. Absence de garantie de soumission
5. Le non-respect de 75% des critères essentiels ;

N.B. En cas d'absence ou de non-conformité d'une pièce du dossier administratif lors de l'ouverture des plis, un délai de quarante-huit (48) heures est accordé aux soumissionnaires concernés pour remplacer la pièce en question. Passé ce délai, la pièce ne sera plus acceptée et l'offre ne sera éliminée que lors de l'évaluation en sous-commission d'analyse.

B - Critères essentiels

Les critères relatifs à la qualification des candidats porteront à titre indicatif sur :

- 1- Présentation générale de l'offre ;
- 2- Capacité financière ;
- 3- Références de l'entreprise dans les Fournitures similaires réalisé ;
- 4- Qualité du personnel ;
- 5- L'organisation technique des Fournitures ;
- 6- Les mesures de sécurité dans la livraison ;
- 7- Attestation et rapport de visite du site ;
- 8- Cahier des clauses technique visé sur toutes les pages, signer et tamponner la dernière page ;
- 9- Cahier des clauses administratives complété et visée sur toutes les pages, signer et tamponner la dernière page ;
- 10- Disponibilité des pièces de rechange (le cas échéant) ;
- 11- Service après-vente ;
- 12- Expérience du personnel

- Méthodologie ; Approche méthodologique et pertinence des solutions proposées ;	Oui / Non
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- L'expérience ; Références du soumissionnaire (expérience d'au moins deux (02) ans dans des œuvres similaires) (joindre la preuve)	Oui / Non
- L'équipement ; Disponibilité du matériel et de l'équipement essentiel (joindre la preuve)	Oui / Non
- Le personnel ; Expérience du personnel d'encadrement au moins médecin ou technicien de laboratoire avec trois (03) ans d'expérience. Preuve par des CV dûment signés.	Oui / Non
- Situation financière ; Chiffre d'affaires, capacité financière, accès aux crédits ou autres sources financières à hauteur de 27,500,000 FCFA (Vingt Sept Millions Cinq Cent Mille Francs) ;	Oui / Non
- Planification des Fournitures ; Délai de livraison	Oui / Non
- Présentation de l'offre ; emballage, reliure, copies claires, etc.	Oui / Non

NB : Le non-respect des trois critères (03) sur les Sept (07) ci-dessus entraînera l'élimination de l'offre. Les critères essentiels sont soumis à des minima dont le détail est donné dans le Règlement Particulier de l'Demande de cotation (RPAO).

15. Attribution

Cette évaluation se fera de manière purement binaire avec des positifs (Oui) ou négatifs (Non) et dont le minimum des « Oui » acceptable est d'au moins **75%** de l'ensemble des critères essentiels pris en compte.

Le marché sera attribué au soumissionnaire qui aura proposé l'offre le moins disant, conforme pour l'essentiel aux prescriptions du Dossier d'Demande de cotation, ayant satisfait à **100%** des critères éliminatoires et au moins **75%** des critères essentiels.

Conformément à la justification du soumissionnaire, les coûts anormalement bas ne seront pas acceptés comme prescrit dans le règlement spécial de l'demande de cotation.

16. Durée de validité des offres

Les soumissionnaires restent engagés par leur offre pendant 60 jours à partir de la date limite fixée pour la remise des offres.

17. Renseignements complémentaires

Les renseignements complémentaires d'ordre technique peuvent être obtenus auprès du service technique de la commune de Fonfuka Tél. : N° (237) 675 32 21 75

Fait à Fonfuka, le **29 JAN 2025**

Copie :

- MINMAP
- MINDDEVEL
- ARMP
- Tutelle (Préfet de Boyo)
- Présidents CPM
- Affichage
- Chrono/Archive

LE MAIRE

(L'Autorité Contractante)



DOCUMENT NO. 2:
GENERAL REGULATIONS FOR THE CONSULTATION
(GRIT)

Table of contents

A. General

Article 1: Scope of the tender.....	
Article 2: Financing.....	
Article 3: Fraud and corruption.....	
Article 4: Candidates admitted to compete.....	
Article 5: Building materials, materials, supplies, equipment and authorised services...	
Article 6: Qualification of the bidder.....	
Article 7: Visit of site of supplies.....	

B. Request for quotation.....

Article 8: Content of Request for quotation.....	
Article 9: Clarifications on Request for quotation and complaints	
Article 10: Modification of the Request for quotation.....	

C. Preparation of Bids

Article 11: Tender fees.....	
Article 12: Language of bid.....	
Article 13: Constituent documents of the bid.....	
Article 14: Amount of bid.....	
Article 15: Currency of bid and payment.....	
Article 16: Validity of Bids.....	
Article 17: Bid bond.....	
Article 18: Varying proposals by bidders.....	
Article 19: Preparatory meeting to the establishment of Bids.....	
Article 20: Form and signature of Bids.....	

D. Submission of Bids.....

Article 21: Sealing and marking of Bids.....	
Article 22: Date and time limit for submission of Bids.....	
Article 23: Out of time-limit Bids.....	
Article 24: Modification, substitution and withdrawal of Bids.....	

E. Opening and evaluation of Bids

Article 25: Opening of Bids.....	
Article 26: Confidential nature of the procedure.....	
Article 27: Clarifications on the bid and contact with Contracting Authority.....	
Article 28: Determination of their compliance.....	
Article 29: Qualification of the bidder.....	
Article 30: Correction of errors.....	
Article 31: Conversion into a single currency.....	
Article 32: Evaluation of financial Bids.....	
Article 33: National preference.....	

F. Award of the contract.....

Article 34: Award.....	
Article 35: Right of the Contracting Authority to declare an invitation to tender unsuccessful or to cancel a procedure.....	
Article 36: Notification of the award of the contract.....	
Article 37: Signature of the contract.....	
Article 38: Final bond.....	

GENERAL RULES OF THE INVITATION TO TENDER

A. General

Article 1: Scope of the tender

- 1.1 The Contracting Authority as defined in the Special Regulations of the invitation to tender hereby launches an invitation to tender for the construction of the supplies described in the Request for quotation and briefly described in the Special Regulations.
- 1.2 The bidder retained or the preferred bidder must complete the supplies within the time- limit indicated in the Special Regulations and which time limit runs from the date of notification of the Administrative Order.
- 1.2 In this Request for quotation, the term "day" means a calendar day.

Article 2: Financing

The source of financing of the supplies forming the subject of this invitation to tender shall be specified in the Special Regulations.

Article 3: Fraud and corruption

3.1 The Contracting Authority requires of bidders and Suppliers the strict respect of rules of professional ethics during the award and execution of public contracts. By virtue of this principle:

a) The following definitions shall be admitted:

- i) Shall be guilty of "corruption" whoever offers, gives, requests or accepts any advantage in view of influencing the action of a public official during the award or execution of a contract;
- ii) Is involved in "fraudulent manoeuvres" whoever deforms or distorts facts in order to influence the award or execution of a contract;
- iii) "Collusive practices" shall mean any form of agreement between two or among several bidders (whether the Contracting Authority is aware or not) aimed at artificially maintaining the prices of Bids at levels not corresponding to those resulting from competition;
- iv) "Coercive practices" shall mean any form of harm against persons or their property or threats against them in order to influence their action during the award or execution of a contract.

b) Any proposed award shall be rejected if it is proved that the proposed preferred bidder is directly or through an intermediary, guilty of corruption or is involved in fraudulent manoeuvres, collusive or coercive practices for the award of this contract.

3.2 The Minister Delegate at the Presidency in charge of public contracts may, as a precaution, take a decision of exclusion from bidding for a period not exceeding two (2) years against any bidder found guilty of influence peddling, of conflicts of interest, insider trading, fraud, corruption or production of non-genuine documents in the bid, without prejudice to criminal proceedings that may be brought against him

Article 4: Candidates allowed competing

4.1 If the invitation to tender is restricted, consultation is addressed to all candidates retained after a pre-qualification procedure.

4.2 Generally, the invitation to tender is addressed to all entrepreneurs, subject to the following provisions:

- (a) A bidder (including all members of a group of enterprises and all sub-Suppliers to the bidder), in accordance with the funding agreement.
- (b) A bidder (including all members of a group of enterprises and all sub-Suppliers to the bidder) must not be in a situation of conflict of interest, subject to disqualification. A bidder shall be judged to be in a situation of conflict of interest if he:
 - i) is or was associated in the past with an enterprise (or a subsidiary of this enterprise) which provided consultancy services for the conception, preparation of specifications and other documents used within the scope of contracts awarded for this invitation to tender; or
 - ii) Presents more than one bid within the context of invitation to tender, except authorised variants according to article 17, where need be; meanwhile, this does not prevent the participation of sub-Suppliers in more than one bid.
 - iii) The Contracting Authority or Project Owner has financial interests in the capital in a way as to compromise the transparency of the procedures of award of public contracts.
- (c) The bidder must not have been excluded from bidding for public contracts.
- (d) A Cameroonian public enterprise may participate in the consultation if it can demonstrate that it is
 - (i) legally and financially autonomous, (ii) managed according to commercial laws and (iii) not under the direct supervisory authority of the Contracting Authority or Project Owner.

Article 5: Building materials, materials, supplies, equipment and authorised services

5.1 Building materials, the Supplier's materials, supplies, equipment and services forming the subject of this contract must originate from countries meeting the criteria of origin defined in the Special Regulations of the invitation to tender and all expenditure done within the context of the contract shall be limited to the said building materials, materials, supplies, equipment and services.

5.2 Within the meaning of this 5.1 above, the term "originate" shall designate the place where the goods are extracted, cultivated, produced, manufactured and from where the services originate.

Article 6: Qualification of Bidder

6.1 As an integral part of their bid, bidders must:

- (a) submit a power of attorney making the signatory of the bid bound by the bid; and
- (b) Provide all information (complete or update information included in their request for pre-qualification which may have changed in the case where the candidates took part in pre-qualification) requested of bidders in the Special Regulations of the invitation to tender, in order to establish their qualification to execute the contract.

Where necessary, bidders should provide information relating to the following points:

- (i) The production of certified balance sheets and recent turnovers;
- (ii) Access to a line of credit or availability of other financial resources;
- (iii) Orders acquired and contracts awarded;
- (iv) Pending litigations;
- (v) Availability of indispensable equipment.

6.2 Bids presented by two or more associated undertakings (joint contracting) must satisfy the following conditions:

- (a) The bid must include all the information listed in article 6(1) above. The Special Regulations must indicate the information to be furnished by the group and that to be furnished by each member of the group;
- (b) The bid and the contract must be signed in a way that is binding on all members of the group;
- (c) The nature of the group (joint or several) must be specified in the Special Regulations and justified with the production of a joint venture agreement in due form;
- (d) The member of the group designated as the representative will represent all the undertakings vis à vis the Project Owner and Contracting Authority with regard to the execution of the Contract;
- (e) In case of joint co-contracting, the co-Suppliers shall share the sums, which are paid by the Project Owner into a single account. On the other hand, each undertaking is paid into its own account by the Project Owner where it is joint co-contracting.

6.3 Bidders must equally present sufficiently detailed proposals to demonstrate that they comply with the technical specifications and execution time-limits set in the Special Regulations of the invitation to tender.

6.4 Bidders requesting to benefit from the margin of preference must furnish all the necessary information to prove that they satisfy the eligibility criteria set in article 33 of the General Regulations for the Consultation.

Article 7: Visit of supplies site

7.1 The bidder is advised to visit and inspect the site and its environs and obtain by himself and under his own responsibility, all the information that may be necessary for the preparation of the bid and the execution of the supplies. The related cost of the visit of the site shall be borne by the bidder.

7.2 The Project Owner shall authorise the bidder and his employees or agents to enter the premises and the land for the said visit but only on the express condition that the bidder, his employees and agents free the Project Owner, his employees and agents of any responsibility that may ensue and indemnify them if necessary and that they shall remain responsible for any deadly or corporal accident, loss or material damages, costs and fees incurred from this visit.

7.3 The Project Owner may organise a visit of the site of the supplies during the preparatory meeting to establishing the Bids mentioned in article 19 of the General Regulations for the Consultation.

B. Request for quotation

Article 8: Content of Request for quotation

8.1 The Request for quotation describes the supplies forming the subject of the contract, sets the consultation procedure of Suppliers and specifies the terms of the contract. Besides the addendum (addenda)

published in accordance with article 10 of the General Regulations for the Consultation, it includes the following documents:

- Document No. 1. The Consultation Notice;
- Document No. 2. The General Regulations for the Consultation;
- Document No. 3. The Special Regulations of the invitation to tender;
- Document No. 4. The Special Administrative Conditions;
- Document No. 5. The Special Technical Specifications;
- Document No. 6. The schedule of unit prices;
- Document No. 7. The bill of quantities and estimates;
- Document No. 8. The sub details of unit prices;
- Document No. 9. Model documents of the contract:
 - a. The execution schedule;
 - b. Model of forms presenting the equipment, personnel and references;
 - c. Model bidding letter;
 - d. Model bid bond;
 - e. Model final bond;
 - f. Model of bond of start-off advance;
 - g. Model of guarantee in replacement of the retention fund;
 - h. Model contract;

Document No. 10. Models to be used by bidders;

- a. Model contract;

Document No. 11. Justifications of preliminary studies; to be filled by the Project Owner;

Document No. 12. List of first grade banking establishments or financial institutions approved by the Minister in charge of Finance authorised to issue bonds for public contracts to be inserted by the Contracting Authority.

8.2 The bidder must examine all the regulations, forms, conditions and specifications contained in the Request for quotation. It is up to him to furnish all the information requested and prepare a bid in compliance with all aspects of the said file.

Article 9: Clarifications on the Request for quotation and complaints

9.1 Any bidder who wants to obtain clarifications on the Request for quotation may request them from the Contracting Authority in writing or by electronic mail (fax or e-mail) at the Contracting Authority's address indicated in the Special Regulations of the invitation to tender and send a copy to the Project Owner. The Contracting Authority replies in writing to any request for clarification received at least fourteen (14) days prior to the deadline for the submission of Bids.

A copy of the Contracting Authority's response, indicating the question posed but not mentioning the author, is addressed to all bidders who bought the Request for quotation.

9.2 Between the publication of the Consultation Notice including the pre-qualification phase of candidates and the opening of Bids, any bidder who feels aggrieved in the public contracts award procedure may lodge a complaint to the Minister in charge of Public Contracts.

9.3 A copy of the complaint should be addressed to the Contracting Authority and to the body in charge of the regulation of public contracts and the chairperson of the Tenders Board.

9.4 The Contracting Authority has five (5) days to react. A copy of the reaction shall be forwarded to MINMAP and the body in charge of the regulation of public contracts.

Article 10: Amendment of the Request for quotation

10.1 The Contracting Authority may at any moment, prior to the deadline for the submission of Bids and for any reason, be it at his initiative or in reply to a request for clarification formulated by a bidder, amend the Request for quotation by publishing an addendum.

10.2 Any published addendum shall be an integral part of the Request for quotation, in accordance with article 8.1 of the General Regulations for the Consultation and must be communicated in writing or made known by a traceable means to all bidders who bought the Request for quotation.

10.3 In order to give bidders sufficient time to take account of the addendum in the preparation of their Bids, the Contracting Authority may postpone as is necessary, the deadline for the submission of Bids, in accordance with provisions of article 22 of the General Regulations for the Consultation.

C Preparation of Bids

Article 11: Tender costs

The candidate shall bear the costs related to the preparation and presentation of his bid and the Contracting Authority and the Project Owner shall in no case be responsible for these costs nor pay for them whatever the evolution or outcome of the invitation to tender procedure.

Article 12: Language of Bid

The bid as well as any correspondence and any document exchanged between the bidder and the Contracting Authority shall be written in English or French. Complementary documents and the forms provided by the bidder may be written in another language on condition that a precise translation into either English or French of the passages concerning the bid is included; in which case for reasons of interpretation, the translation shall be considered authentic.

Article 13: Constituent documents of the Bid

13.1 The bid presented by the bidder shall include the documents detailed in the Special Regulations of the invitation to tender, duly filled and put together in three volumes:

a. Volume 1: Administrative file

It includes:

- i) all documents attesting that the bidder:
 - has subscribed to all declarations provided for by the laws and regulations in force;
 - paid all taxes, duties, contributions, fees or deductions of whatever nature;
 - is not winding up or bankrupt;
 - is not the subject of an exclusion order or forfeiture provided for by the law in force;
- ii) The bid bond established in accordance with the provisions of article 17 of the General Regulations for the Consultation;
- iii) the written confirmation empowering the signatory of the bid to commit the bidder, in accordance with the provisions of article 6(1) the General Regulations of invitation to tender.

b. Volume 2: Technical bid

b.1 Information on qualifications

The Special Regulations list the documents to be furnished by bidders to justify the qualification criteria mentioned in article 6(1) of the Special Regulations of the invitation to tender.

b.2 Methodology

The Special Conditions of the invitation to tender specifies the constituent elements of the technical bid of the bidders especially: a methodological statement on an analysis of the supplies and specifying the organisation and programme which the bidder intends to put in place or use to execute the supplies (installations, schedule, Quality Assurance Plan (QAP), sub-contracting, attestation of visit of the site, where necessary, etc.).

b.3 Proof of acceptance of conditions of the contract

The bidder shall submit duly initialled copies of the administrative and technical documents relating to the contract, namely:

1. The Special Administrative Conditions (SAC);
2. The Special Technical Conditions (STC).

b.4 Commentaries (optional)

A commentary on the technical choices of the project and possible proposals.

c. Volume 3: Financial bid

The Special Regulations specify the elements that will help in justifying the cost of the supplies, namely:

1. The signed and dated original bid prepared according to the attached model, stamped at the prevailing rate;
2. The duly filled Unit Price Schedule;
3. The duly filled detailed estimates;
4. The sub-details of prices and/or breakdown of all-in prices;
5. The projected schedule of payments, where need be.

In this regard, the bidders will use the documents and models provided in the Request for quotation, subject to the provisions of article 17(2) of the General Regulations for the Consultation concerning the other possible forms of guarantees.

- 13.2 If in accordance with the provisions of the Special Regulations of the invitation to tender, the bidders present Bids for several lots of the same invitation to tender, they could indicate rebates offered in case of award of more than one lot.

Article 14: Bid Price

- 14.1 Except otherwise stated in the Request for quotation, the amount of the contract shall cover all the supplies described in article 1.1 of the General Regulations for the Consultation, on the basis of the price schedule and the detailed bill of quantities and estimates presented by the bidder.
- 14.2 The bidder shall fill the unit prices and totals of all items on the schedule and bill of quantities and estimates.

14.3 Subject to contrary provisions provided for in the Special Regulations and in the Special Administrative Conditions, all dues, taxes and fees payable by the bidder on grounds of the contract or on any other ground, thirty (30) days prior to the submission of the Bids, shall be included in the prices and in the total amount of the bid presented by the bidder.

14.4 If a price revision/updating clause is provided for in the contract, the date of establishment of the initial price, as well as the price revision/updating conditions for the said price must be specified. This is with the understanding that any contract of duration less than one (1) year shall not be subject to price revision.

14.5 All unit prices must be justified by sub-details established in accordance with the structure proposed in document 8 of the Request for quotation.

Article 15: Currency of bid and payment

15.1 In case of international invitations to tender, the currencies of the bid shall follow the provisions of either Option A or Option B below, the applicable option being that retained in the Special Regulations of the invitation to tender.

15.2 Option A: The amount of the bid shall be entirely made in the national currency. The amount of the bid, unit prices of the price schedule and the prices of the bill of quantities and estimates are completely made in CFA francs in the following manner:

- a) Prices shall be entirely drawn in the national currency. The bidder who intends to commit expenditures in other currencies for the execution of the supplies shall indicate in the annex to the bid the percentage(s) of the amount of the bid necessary to cover the needs in foreign currencies, without exceeding the maximum of the three currencies of member countries of the funding institution of the contract.
- b) The exchange rates used by the bidder to convert his bid into the national currency shall be specified by the bidder in an annex to the bid in compliance with the specifications of the Special Regulations. These rates shall be applied for any payment within the framework of the contract so that the retained bidder does not bear any change in the exchange rate.

15.3 Option B: The amount of the bid shall be directly made in the national and foreign currency at the rates fixed in the Special Regulations.

The bidder shall draw the unit prices of the price schedule and the prices of the bill of quantities and estimates in the following manner:

- (a) The prices of inputs necessary for the supplies which the bidder intends to procure in the Contracting Authority's country shall be in currency of the Contracting Authority's country specified in the Special Regulations and called "national currency";
- (a) The prices of inputs necessary for supplies which bidder intends to procure out of the Contracting Authority's country shall be in the currency of the country of origin of the bidder or of the currency of an eligible member country widely used in international trade.

15.4 The Contracting Authority may request the bidders to explain the needs in national and foreign currencies and to justify that the amounts included in the unit and total prices and indicated in annex to the Bids are reasonable; to this end, a detailed statement of their needs in foreign currencies shall be furnished by the bidder.

15.5 During the execution of the supplies, most of the foreign currency to be paid as part of contract may be revised by mutual agreement between the Contracting Authority and the entrepreneur in a way as take account of any modification in the foreign currency needs within the context of the contract.

Article 16: Validity of Bids

16.1 Bids must remain valid during the period stated in the Special Regulations from the date of submission of the Bids fixed by the Contracting Authority, in application of article 22 of the Special Regulations. A bid valid for a shorter period shall be rejected by the Contracting Authority as not being in compliance.

16.2 Under exceptional circumstances, the Contracting Authority may seek the approval of bidders to extend the validity time limit. The request and the responses that will be given shall be in writing (or by fax). The validity of the bid bond provided for in article 17 of the General Regulations shall equally be extended for a corresponding duration. A bidder may refuse to extend the validity of his bid without losing his bid bond. A bidder who consents to an extension shall not be asked to modify his bid nor shall he be authorised to do so.

16.3 Where the contract does not include a price revision clause and that the period of validity of Bids is extended by more than sixty (60) days, the amounts payable to the bidder retained shall be updated by application of the related formula featuring in the request for extension that the Contracting Authority addressed to bidders.

The updating period shall run from the date of overrun of sixty (60) days to the date of notification of the contract or the Administrative Order for start of execution of supplies by the retained bidder, as specified in the Special Administrative Conditions. The effect of updating shall not be taken into account for purposes of evaluation of Bids.

Article 17: Bid bond

17.1 In application of article 13 of the General Regulations, the bidder shall furnish a bid bond of the amount specified in the Special Regulations and which bid bond shall be a full part of his bid.

17.2 The bid bond must conform to the model presented in the Request for quotation; other models may be authorised subject to the prior approval of the Contracting Authority. The bid bond will remain valid for thirty (30) days beyond the original date set for the validity of Bids or any other validity time-limit requested by the Contracting Authority and accepted by the bidder, in accordance with the provisions of article 16 (2) of the General Regulations.

17.3 Any bid without an acceptable bid bond shall be rejected by the Tenders Board as not in conformity. The bid bond of associated enterprises must be established in the name of the group submitting the bid and mention each member of the associated grouping.

17.4 The bid bonds of bidders who are not retained shall be returned within fifteen (15) days after publication of the award result.

17.5 The bid bond of the successful bidder shall be released as soon as the latter would have signed the contract and furnished the required final bond.

17.6 The bid bond may be seized:

- (a) if the bidder withdraws his bid during the period of validity;
- (b) if the retained bidder:
 - i) fails in his obligation to register the contract in application of article 38 of the General Regulations;

- ii) fails in his obligation to furnish the required final bond in application of article 38 of the General Regulations;
- iii) Refuses to receive notification of the Administrative Order to commence execution.

Article 18: Varying proposals of bidders

18.1 Where the supplies can be executed within variable deadlines, the Special Regulations shall specify these deadlines and shall indicate the method retained for the evaluation of the completion deadline proposed by the bidder within the specified deadlines. Bids that propose deadlines beyond those specified shall be considered as not being in conformity.

18.2 Except in the case mentioned in article 18(3) below, bidders wishing to offer technical variants must first assess the basic solution of the Contracting Authority as described in the Request for quotation and furnish in addition all the information which the Contracting Authority needs for a complete evaluation of the proposed variant, including the plans, calculations, technical specifications, sub-details of prices and proposed construction methods and all other useful information. If necessary, the Contracting Authority will examine only the technical variants of the bidder whose bid is in compliance with the basic solution has been evaluated as the lowest bid.

18.3 When according to the Special Regulations the bidders are authorised to directly submit the technical variants for certain parts of the supplies, these parts of the supplies must be described in the technical specifications. Such variants shall be evaluated on their own merit in accordance with the provisions of article 31(2) (g) of the General Regulations.

Article 19: Preparatory meeting to the establishment of Bids

19.1 Except otherwise stipulated in the Special Regulations, a bidder may be invited to take part in a preparatory meeting which will hold at the date and place indicated in the Special Regulations.

19.2 The subject of the preparatory meeting shall be to furnish clarifications and answer any questions, which may be raised at this stage.

19.3 As much as possible, the bidder is requested to submit any question in a way as to reach the Contracting Authority at least one week before the meeting. The Contracting Authority may not reply to questions received too late. In this case, the questions and answers shall be transmitted according to the methods set in article 19(4) below.

19.4 The minutes of the meeting, including the text of the questions asked and the replies given, including questions prepared after the meeting, shall be forwarded immediately to everyone who bought the Request for quotation. Any modification of documents of the Request for quotation listed in article 8 of the General Regulations which may prove to be necessary at the end of the preparatory meeting shall be done by the Contracting Authority by publishing an addendum in accordance with the provisions of article 10 of the General Regulations and not through the minutes of the preparatory meeting.

19.5 The fact that a bidder does not attend a preparatory meeting for the establishment of Bids shall not be a reason for disqualification.

Article 20: Form and signature of bid

20.1 The bidder shall prepare an original of the constituent documents described in article 13 of the General Regulations in a volume clearly indicated "**ORIGINAL**". In addition, the bidder shall submit the number

required in the General Regulations, bearing **"COPY"**. In case of discrepancy, the original shall be considered as authentic.

20.2 The original and copies of the bid must be typed or written in indelible ink (photocopies shall be accepted in the case of copies) and shall be signed by the person(s) duly empowered to sign on behalf of the bidder, in accordance with article 6(1a) or 6(2c) of the General Regulations, as the case may be. All the pages of the bid containing alterations or changes must be initialled by the signatory (ies) of the bid.

20.3 The bid shall be bearing no modification, suppression or alteration unless such corrections are initialled by the signatory(ies) of the bid.

D. SUBMISSION OF BIDS

Article 21: Sealing and marking of Bids

21.1 The bidder shall seal the original and each copy of the bid in separate envelopes (internal envelopes) by marking on these envelopes **"ORIGINAL"** and **"COPY"**, as the case may be. The envelopes shall then be placed in another envelope which will equally be sealed but which will not give any indication regarding the identity of the bidder.

21.2 The external and internal envelopes:

a) Should be addressed to the Contracting Authority at the address indicated in the Special Regulations;

b) should bear the name and identification number of the project as indicated in the Special Regulations and bear the inscription ***"TO BE OPENED ONLY DURING THE BID-OPENING SESSION"*** as specified in the Special Regulations.

21.3 The internal envelopes should equally carry the name and address of the bidder in a way as to enable the Contracting Authority return the sealed bid if it is late in accordance with article 23 and 24 of the General Regulations.

21.4 If the external envelope is not sealed and marked as indicated in paragraphs 21(1) and 21(2) above, the Contracting Authority shall not be responsible if the bid is misplaced or opened prematurely.

Article 22: Date and time limit for submission of Bids

22.1 The Bids must be received by the Contracting Authority at the address specified in article 21(2) of the Special Regulations not later than the date and time stated in the Special Regulations.

22.2 The Contracting Authority may, at his discretion, postpone the deadline set for the submission of the Bids by publishing an addendum in accordance with the provisions of article 10 of the General Regulations. In this case, all the rights and obligations of the Contracting Authority and bidders previously governed by the initial date will henceforth be governed by the new date.

Article 23: Late Bids

Any bid received by the Contracting Authority beyond the deadline for the submission of Bids in accordance with article 22 of the General Regulations shall be declared late and consequently rejected.

Article 24: Modification, substitution and withdrawal of Bids

- 24.1 A bidder may modify or withdraw his bid after submitting it, on condition that the written notification of the modification or withdrawal is received by the Contracting Authority prior to the end of the time limit prescribed for the submission of the Bids. The said notification must be signed by an authorised representative in application of article 20(2) of the General Regulations. The modification or the corresponding replacement bid must be attached to the written notification. As the case may be, the envelopes must bear the inscription "**WITHDRAWAL**", and "**REPLACEMENT BID**" or "**MODIFICATION**".
- 24.2 Notification of modification, replacement or withdrawal of the bid by the bidder should be prepared, sealed, marked and forwarded in accordance with the provisions of article 21 of the General Regulations. Withdrawal may equally be notified by telex but should in this case be confirmed by a duly signed written notification whose date, postmark being authentic, shall not be posterior to the time-limit set for the submission of Bids.
- 24.3 In application of article 24(1), Bids being requested to be withdrawn by bidders shall be returned to them unopened.
- 24.4 No bid may be withdrawn during the interval between the submission of Bids and the expiry of the validity of Bids specified by the model tender. The withdrawal of a bid by a bidder during this interval may lead to the confiscation of the bid bond in accordance with the provisions of article 17(6) of the General Regulations.

E. Opening of envelopes and evaluation of Bids

Article 25: Opening of envelopes and petitions

- 25.1 The competent Tenders Board shall open the envelopes in single phase and in the presence of the representatives of bidders who wish to attend at the date, time and address specified in the Special Regulations. Representatives of bidders shall sign a register attesting to their presence.
- 25.2 Firstly, envelopes marked "**withdrawal**" shall be opened and the contents announced to the hearing of everyone, while the envelope containing the corresponding bid shall be returned to the bidder unopened. Withdrawal shall be allowed only if the corresponding notification contains a valid empowerment of the signatory to request this withdrawal and if this notification is read to the hearing of everyone. Then the envelopes marked "**Replacement bid**" are opened and announced to the hearing of everyone and the new corresponding bid substituted for the preceding one which will be sent to the bidder concerned unopened. The replacement of the bid shall only be allowed if the corresponding notification contains a valid empowerment of the signatory requesting the replacement and read to the hearing of everyone. Lastly, the envelopes marked "**modification**" shall be opened and their contents read to the hearing of everyone with the corresponding bid. The modification of the bid shall only be allowed if the corresponding notification contains a valid empowerment of the signatory requesting the modification and read to the hearing of everyone. Only Bids, which were opened and announced, to the hearing of everyone during the opening of Bids shall then be evaluated.
- 25.3 All envelopes shall be opened successively and the name of the bidder announced aloud as well as the possible modification mentioned, the price offered, including any rebates [*in case of opening of financial Bids*] and any variant, where necessary, the existence of a guarantee of the bid if it is required and any other details which the Contracting Authority deems useful to be mentioned. Only rebates and variants of Bids announced to the hearing of everyone during the opening of Bids shall be submitted for evaluation.
- 25.4 Bids (and modifications received in accordance with the provisions of article 24 of the General Regulations) which were not opened and read to the hearing of everyone during the bid-opening session for whatever reason, shall not be submitted for evaluation.

25.5 Bid-opening minutes are recorded on the spot mentioning the admissibility of Bids, their administrative regularity, prices, rebates and time-limits as well as the composition of the Evaluation sub-committee. A copy of the said minutes to which is attached the attendance sheet is handed over to all the participants at the end of the session.

25.6 At the end of each bid-opening session, the chairperson of the Tenders Board immediately hands over to the focal point designated by the body in charge of regulation of public contract an initialled copy of the Bids presented by bidders.

25.7 In case of petition as provided for by the Public Contracts Code, it should be addressed to the Minister Delegate in charge of Public Contracts with copies to the body in charge of the regulation of public contracts, the head of structure to which is attached the Tenders Board concerned.
It must reach within a maximum deadline of three (3) working days after the opening of Bids in the form of a letter to which is obligatorily attached a sheet of the petition form duly signed by the petitioner and possibly by the chairperson of the Tenders Board.

The Independent Observer attaches to his report the sheet that was handed to him, including any related commentaries or observations.

Article 26: Confidential nature of the procedure

26.1 No information relating to the examination, clarification, evaluation and comparison of Bids and verification of the qualification of the bidders and the recommendation for the award shall be given to bidders or to any person not concerned with the said procedure as long as the preferred bidder has not been made public, subject to the disqualification of the bid of the bidder and suspension of the authors from all activities in the domain of public contracts.

26.2 Any attempt by a bidder to influence the Tenders Board or the Evaluation sub-committee of Bids or the Contracting Authority in its award decision may lead to the rejection of his bid.

26.3 Notwithstanding the provisions of paragraph 26.2 above, between the opening of Bids and the award of the contract, if a bidder wishes to enter into contact with the Contracting Authority for reasons having to with his bid may do so in writing.

Article 27: Clarifications on the Bids and contact with the Contracting Authority

27.1 To ease the examination, evaluation and comparison of Bids, the Tenders Board may, if it so desires, request any bidder to give clarifications on his bid. This request for clarification and the response thereto are formulated in writing but no change on the amount or content of the bid is sought, offered or authorised, except it is necessary to confirm the correction of calculation errors discovered by the Evaluation Sub-committee during the evaluation in accordance with the provisions of article 30 of the General Regulations.

27.2 Subject to the provisions of paragraph 1 above, bidders shall not contact members of the Tenders Board and the Evaluation Sub-committee for questions related to their Bids, between the opening of envelopes and the award of the contract.

Article 28: Determination of compliance of Bids

28.1 The Evaluation sub-committee shall carry out a detailed examination of Bids to determine if they are complete, if the required guarantees are furnished, if the documents were correctly signed and if generally the Bids are in proper order.

28.2 The Evaluation sub-committee shall determine if the bid is essentially in compliance with the conditions fixed in the Request for quotation based on the content without recourse to external elements of proof.

28.3 A bid that complies with the Request for quotation shall essentially be a bid that respects all the terms, conditions and specifications of the Request for quotation, without substantial divergence or reservation. A substantial divergence or reservation is that:

- i) which substantially limits the scope, quality or realisation of the supplies;
- ii) which substantially limits, contrary to the Request for quotation, the rights of the Contracting Authority or his obligations in relation to the contract;
- iii) Whose correction would unjustly affect the competitiveness of the other bidders who presented Bids that essentially complied with the Request for quotation.

28.4 If a bid is essentially not in compliance, it shall be rejected by the competent Tenders Board and shall not subsequently be rendered in compliance.

28.5 The Contracting Authority reserves the right to accept or reject any modification, divergence or reservation. Modifications, divergences, variants and other factors, which are beyond the requirements of the Request for quotation, shall not be considered during the evaluation of Bids.

Article 29: Qualification of the bidder

The Evaluation sub-committee shall ensure that the successful bidder retained for having submitted a bid substantially in compliance with the provisions of the Request for quotation, fulfils the qualification criteria stipulated in article 6 of the Special Regulations. It is essential to avoid any arbitrariness in determining qualification.

Article 30: Correction of errors

30.1 The Evaluation sub-committee shall verify Bids considered essentially in compliance with the Request for quotation to correct the possible calculation errors. The Evaluation sub-committee shall correct the errors in the following manner:

- (a) where there is an incoherence between the unit price and the total obtained by multiplying the unit price by the quantity, the unit price being authentic, the total price shall be corrected, unless the Evaluation sub-committee judges that it is a gross error of decimal point in the unit price in which case the total price as presented shall be authentic and the unit price corrected.
- (b) If the total obtained by addition or subtraction of the totals is not exact, the sub totals shall be considered authentic and the total corrected.
- (c) Where there is a difference between the price indicated in letters and in figures, the amount in letters shall be considered authentic, unless the amount is linked to an arithmetical error confirmed by the sub-detail of the said price, in which case the amount in figures shall prevail subject to paragraphs (a) and (b) above.

30.2 The amount featuring in the bid shall be corrected by the Evaluation sub-committee, in accordance with the error correction procedure above and with confirmation by the bidder, the said amount shall be deemed to commit him.

30.3 If the bidder who presented the bid evaluated as the lowest refuses the correction thus carried out, his bid shall be rejected and the bid bond may be seized.

Article 31: Conversion into a single currency

- 31.1 To facilitate the evaluation and comparison of Bids, the Evaluation sub-committee shall convert the prices of Bids expressed in various currencies into those in which the bid is payable in CFA francs.
- 31.2 The conversion shall be done using the selling rate fixed by the Bank of Central African States (BEAC) under the conditions defined by the Special Regulations.

Article 32: Evaluation and comparison of financial Bids

- 32.1 Only Bids considered as being in compliance, as per the provisions of article 28 of the General Regulations, shall be evaluated and compared by the Evaluation sub-committee.
- 32.2 By evaluating the Bids, the Evaluation Sub-committee shall determine for each bid the evaluated amount of the bid by rectifying the amount as follows:
- a) By correcting any possible error in accordance with the provisions of article 30.2 of the General Regulations;
 - b) By excluding projected sums and where necessary provisions for unforeseen occurrences featuring in the bill of quantities and estimates but by adding the amount of supplies done under State supervision where they are costed in a competitive manner as specified in the Special Regulations.
 - c) By converting into a single currency, the amount resulting from the rectifications (a) and (b) above, in accordance with the provisions of article 31(2) of the General Regulations;
 - d) By appropriately adjusting any other modification, divergence or quantifiable reservation on technical or financial basis.
 - e) By taking into consideration the various execution time-limits proposed by the bidders, if they are authorised by the Special Regulations;
 - f) If need be, in accordance with the provisions of article 13(2) of the General Regulations and the Special Regulations by applying the rebates offered by the bidder for the award of more than one lot, if this invitation to tender is launched simultaneously for several lots.
 - g) If need be, in accordance with the provisions of article 18(3) of the Special Regulations and the Technical Specifications, the proposed technical variants, if they are permitted, shall be evaluated on their own merit and independently of the fact that the bidder offered or not a price for the technical solution specified by the Contracting Authority in the Special Regulations.
- 32.3 The estimated effect of price revision formulae featuring in the GAC and SAC applied during the period of execution of the contract shall not be considered during the evaluation of Bids.
- 32.4 If the bid judged the lowest bid is considered abnormally low or strongly unbalanced in relation to the estimates of the Project Owner for the supplies to be executed in this contract, the Tenders Board may, from the sub-details of prices furnished by the bidder for any element or all the elements of the bill of quantities and estimates, verify if these prices are compatible with the construction methods and proposed calendar. In the case where the justifications presented by the bidder are not satisfactory, the Contracting Authority may reject the bid after the technical opinion of the Public Contracts Regulatory Agency.

Article 33: Preference granted national bidders

National Suppliers shall benefit from a margin of national preference during the evaluation of Bids as provided for in the Public Contracts Code.

Article 34: Award

- 34.1 The Contracting Authority shall award the contract to the bidder whose bid was judged essentially in compliance with the Request for quotation and who has the required technical and financial capacities to execute the contract satisfactorily and whose bid was evaluated as the lowest by including, where necessary, proposed rebates
- 34.2 If, according to article 13(2) of the General Regulations, the invitation to tender comprises several lots, the lowest bid shall be determined by evaluating this contract with other lots to be awarded concurrently, by taking into account the rebates offered by the bidders in the case of more than one lot.
- 34.3 Any award of contract shall be made to the bidder fulfilling the technical and financial capacities required resulting from the evaluation criteria and presenting the bid evaluated as the lowest.

Article 35: The right by the Contracting Authority to declare an invitation to tender unsuccessful or cancel a procedure

The Contracting Authority reserves the right to cancel a procedure of invitation to tender after the authorisation of the Minister Delegate at the Presidency in charge of Public Contracts where the Bids have been opened or to declare an invitation to tender unsuccessful after the advice of the competent Tenders Board, without any claims being entertained.

Article 36: Notification of award of the contract

Before the expiry of the validity of the Bids set in the Special Regulations, the Contracting Authority shall notify the preferred bidder by telecopy confirmed by registered mail or by any other means that his bid was retained. This letter will indicate the amount the Project Owner will pay the Supplier to execute the supplies and the execution time-limit.

Article 37: Publication of results of award and petitions

37.1 The Contracting Authority shall communicate to any bidder or administration concerned, upon request addressed to it within a maximum deadline of five (5) days after publication of the award results, the Independent Observer's report as well as the minutes of the award session of the related contract to which shall be attached the evaluation report of the Bids.

37.2 The Contracting Authority is bound to communicate the reasons for the rejection of Bids of the bidders concerned whom so request.

37.3 After publication of the award results, Bids that are not withdrawn within fifteen (15) days shall be destroyed, without any claims for compensation being entertained. Only the copy destined for the body in charge of regulation shall be kept.

37.4 In case of petition, it should be addressed to the Public Contracts Authority, with copies to the body in charge of the regulation of public contracts, the Contracting Authority and the chairperson of the Tenders Board concerned.

It must take place within a maximum deadline of five (5) working days after the publication of the results.

Article 38: Signing of the contract

38.1 After publication of the results, the draft contract subscribed by the successful bidder is submitted to the Tenders Board for examination and where applicable, to the Minister in charge of Public Contracts for prior endorsement.

- 38.2 The Contracting Authority has a deadline of seven (7) days to sign the contract from the date of reception of the draft contract examined by the competent Tenders Board and subscribed by the successful bidder and where applicable, the endorsement of the Minister in charge of Public Contracts.
- 38.3 The contract must be notified to the successful bidder within five (5) days of its date of signature.

Article 39: Final Bond

- 39.1 Within twenty (20) days of the notification by the Contracting Authority, the Supplier shall furnish the Project Owner with a final bond, to guarantee the complete execution of the supplies.
- 39.2 The bond whose rate varies between 2 and 5 percent of the amount of the contract inclusive of all taxes, may be replaced by a guarantee from a banking establishment approved according to the instruments in force with the Project Owner as beneficiary or by a joint or several guarantee.
- 39.3 Small and medium-sized enterprises (SME) constituted of national capital and managed by nationals may, in lieu of the guarantee, provide a statutory lien or a bond issued by a banking establishment or first-rate financial institution approved in accordance with the instruments in force.
- 39.4 Failure to produce the final bond within the prescribed time limit shall likely cause the termination of the contract under the terms laid down in the General Administrative Conditions.

DOCUMENT NO. 3:

SPECIAL REGULATIONS OF THE TENDER (SRIT)

Special regulations of the invitation to tender

Table of contents

References of the General regulations	General
1.1	Definition of supplies: The supplies herein referred to are: FOR THE SUPPLY OF MORTUARY EQUIPMENT AT THE FONFUKA MORTUARY Reference of Invitation to tender: N° ____/RQ/MINDDEVEL/FC/FCITB/PIB/2025 OF _____
1.2	Execution deadline: Three (03) calendar Months as from the date of notification of Service Order to start supplies
2.1	Source of financing The MINDDEVEL Decentralised Credits –2025 Program shall finance the supplies, which form the subject of this invitation to tender. BUDGET HEAD: 5927100102 OF MINDDEVEL Budgetary Authorisation: JA03564 Budgetary Imputation: 59 27 200 05 641819 464 822 821
4.1	List of pre-qualified candidates, not applicable
5.1	Origin of equipment, materials, supplies and equipment: The materials will generally be from natural sources in Cameroon.

6.1 Evaluation criteria

The Bids shall be evaluated according to the main criteria as follows:

Eliminatory criteria

- **Outright elimination during the opening session of the Bids**

1. Deadline for delivery higher than prescribed;
2. False declaration or falsified documents;
3. A bid with the external envelope carrying a sign or mark leading to the identification of the bidder;
4. Absence of Bid Bond
5. Non-respect of 75% of essential criteria;

During the opening session of the Bids if a document of the administrative bid is absent or noncompliant, the bidder will be given forty-eight (48) hours to produce or replace said document else will be eliminated during the evaluation of the Bids. No such document will be accepted after this deadline.

Essential criteria

1. General presentation of the request for quotations;
2. Financial capacity;
3. References of the company in similar achievements;
4. Quality of the personnel;
5. Technical organization of the supplies;
6. Safety measures on the site;
7. Logistics;
8. Attestation and report of site visit;
9. Special Technical Clauses initialled in all the pages, sign and stamp last page;
10. Special Administrative Clauses completed and initialled in all the pages, sign and stamp last page.

- Experience; References of the bidder (experience of at least two (02) years in similar supplies) (attach proof)	Yes / No
- Equipment; Availability of material and essential equipment (attach proof)	Yes / No
- Personnel; Personnel; Experience of supervisory staff at least a medical doctor or lab Technician with three (03) years of experience. Proof with duly signed CVs.	Yes / No
- Financial situation; Turnover, Financial capacity, Access to credits or other financial sources to the tune of 27,500,000 FCFA (Twenty-Seven Million Five Hundred Thousand Francs);	Yes / No
- Planning of supplies; Deadline of execution. Proof with GANTT and PERT planning	Yes / No
- Presentation of offer; packaging, binding, clear copies etc.	Yes / No

This evaluation will be done in a purely a purely binary method with a positive (**Yes**) or negative (**No**) with an acceptable minimum of **75%** of the essential criteria taken into account.

The contract will be awarded to the bidder who would have proposed the offer with the lowest reasonable amount, in conformity with the regulations of the Tender Documents and having satisfied to **100%** of the eliminatory criteria and at least **75%** of the essential criteria.

ARTICLE 6: Language of the Bids:

The offer like any correspondence and all documents concerning the tender, exchanged between the renderer and the Project Owner will be written in French or English. The complementary documents and the printed papers form provided by the Bidder can be written in another language in condition of being accompanied by a precise translation in French or English; in which case and for purposes of interpretation of the offer, the translation will be taken.

PRESENTATION OF THE TENDER.

The **Bids** prepared in English or French and in SEVEN (07) copies with one (01) original and six (06) copies marked thus, shall be presented in three (03) volumes as follows:

- A) **Administrative Documents**
- B) **Technical Documents**
- C) **Financial Documents**

5.1 External envelope.

Each bidder shall seal these three (03) envelopes (A, B and C) in one common envelope on which shall be written.

« CONSULTATION »

BY THE EMERGENCY PROCEDURE

No. 00011/RQ/MINDDEVEL/FC/FCITB/PIB/2025 OF _____

FOR THE SUPPLY OF MORTUARY EQUIPMENT AT THE FONFUKA MORTUARY

“To be opened only during the Bids-opening session”

N.B: The external envelope should not carry any mark or sign that can lead to the identification of the bidder.

8.2 Internal envelopes

Three (03) internal envelopes must be sealed in an external envelope.

The first internal envelope shall be labelled;

<<ENVELOPE A: ADMINISTRATIVE DOCUMENTS>> and shall contain the administrative documents of the enterprise. These documents shall be original or copies certified by competent authorities not more than three months.

ADMINISTRATIVE DOCUMENTS.

DOCUMENT N°	DESCRIPTION
A.1	Declaration of intention to tender stamped with the tariff in force (written by the bidder).
A.2	Certified Copy of the Business Registration, not more than three months old.
A.3	Certificate of non-bankruptcy established by the Court of 1st instance or the Chamber Commerce, Industry and Trade of the place of residence of the bidder, not more than three (03) months.
A.4	Attestation of bank account of the bidder, issued by a first rate-bank approved by the Ministry in charge of Finance or by a foreign bank the first order not more than three months.
A.5	Purchase receipt of tender file issued by Fonfuka Municipal treasury
A.6	A Bid Bond of 550,000 FCFA (Five Hundred and Fifty Thousand Francs) , certified cheque or bank cheque issued by a first rate-bank approved by the Ministry in charge of Finance in conformity with COBAC conditions
A.7	An attestation of non-exclusion from Public Contracts issued by the Public Contract Regulatory Board (ARMP)
A.8	An Attestation of the National Social Insurance Fund stating that the bidder has met all his obligations vis a vis the Fund; the attestation should be less than three months old.
A.9	An attestation of tax payers' registration (attestation d'immatriculation) duly stamped (fiscal stamp)
A.10	An attestation of Tax Clearance Certificate (attestation de non redevance) duly stamped (fiscal stamp), signed by the chief of Centre of Taxes that the bidder has met all the statutory declarations in issues of taxes in the current financial year; this certificate should be less than three months old.
A.11	Tax Notice (Avis D'imposition)
A.12	Plan of localization of business signed by the Bidder and stamped (fiscal stamp)
A.13	Power of attorney authorizing signatory to engage the enterprise in the Tender (Where Applicable)

During the opening session of the Bids, if a document of the administrative bid is absent or noncompliant, the bidder will be given forty-eight (48) hours to produce or replace the said document

else it will be eliminated during the evaluation of the Bids. No such document will be accepted after this deadline

The second Internal Envelope shall be labelled <<ENVELOPE B: TECHNICAL DOCUMENT>> and shall contain the following:

B.1	General presentation of the request for quotations		
	-Document slotted or spirally bound -Table of content page -Colour sheets separation - Presentation of documents in the order given in this tender		
B.2	LIST OF REFERENCES OF THE ENTERPRISE IN SIMILAR JOBS		
B.2.1	List of references of the enterprise in similar jobs justified by signed contracts (first and last pages) and minutes of reception or attestation of clearances of supplies executed.		
	1 st Reference		
B.3	QUALIFICATION AND EXPERIENCE OF SUPERVISORY STAFF		
B.3.1	01 Supply Supervisor (at least a medical Doctor or Bachelor in medecin or equivalent certificate)		
	Qualification of the supply supervisor: (certificate in medical field)		
	Professional experience of the supply supervisor \geq 03 years (signed CV)		
	➤ CV signed by the candidate, ➤ A certified copy of the medical diploma		
B.4	TECHNICAL PROPOSALS		
B.4.1	Organigram of the supply		
B.4.2	Logical sequence for the execution of the task		
B.4.3	Quality control method		
B.4.4	Duration of service delivery in respect to the request for quotation		
B.4.5	Availability of material and essential equipment		
B.4.6	Manufacturer's authorisation		
B.4.7	Availability of spare parts		
B.4.8	After-sales service		
B.5	LOGISTICS (Equipment put aside for this project) <i>not applicable</i>		
B.6	FINANCIAL CAPACITY		
B.6.1	An attestation of financial capacity (solvency) of the enterprise issued by a 1st class bank located in any area in Cameroon and approved by the Ministry of Finance and respect COBAC conditions. = 27,500,000 FCFA (Twenty-Seven Million Five Hundred Thousand Francs)		
B.7	Attestation of site visit signed by the bidder or mandated representative		
B.8	Summary report of site visit signed by the bidder or mandated representative		
B.9	Special Technical Clauses initialled in all the pages		
B.10	Special Administrative Clauses completed and initialled in all the pages, sign and stamp last pasge and last page signed		

ENVELOPE C- FINANCIAL FILE

No.	DESIGNATION.
-----	--------------

C1	A submission letter, signed, dated and stamped. (see ANNEX 3)
C2	Completed and signed framework of unit prices.
C3	Signed Bills of quantities and cost estimates indicating the total amount without taxes (HT) and with taxes (TTC)
C4	Sub details of unit prices

- The bidders will use for this purpose the documents and models envisaged in the Tender Documents, subject to the provisions of Article 19.2 of the RGAO concerning the other possible forms of bid bond.
- The various parts of the same file must be separated with colour guides from as well in the original as in the copies, so as to facilitate its examination

Supply price

ARTICLE 8: Currency of payment

This National Invitation to tender is awarded on total and contractual price, inclusive of all taxes, firm and non-revisable for the whole of the supplies and the equipment defined in the present Invitation to tender.

The corresponding amount will be calculated inclusive of all taxes and the prices will be obligatorily expressed in francs CFA.

The unit Schedule price expressed out in figures and letters and in six (07) copies will be joined to the offer. In the event of error between the prices in figures and letters, the latter will precede and be used as a basis of calculation of the amount of the offer.

The establishment of the prices will be done on the basis of economic condition into force in Republic of Cameroon at the handover date of the offers.

ARTICLE 9: Transport and delivery

The materials for work must be protected during transportation through packaging whether by air, railway or road according as the case may be. The conditions of storage must be of tropical type.

ARTICLE 10: Guarantee and retention guarantee

10.1 Provisional guarantee

The amount of the provisional guarantee or guarantee of tender is fixed at **550,000 FCFA (Five Hundred and Fifty Thousand Francs)**. As per article 90 (9) of the public contract Code (Decree No. 2018/366 OF 20 June 2018), certified cheques or bank cheques are acceptable in the place of bid bond. The time of validity of this guarantee is sixty (60) days, as from the date of depositing of the offers.

10.2 Final Bond

The final Bond is fixed at Two percent (2%) of the initial amount of the services envisaged in the country.

It could be replaced by a guarantee personal and interdependent of a banking house approved by the Ministry of Finances following COBAC conditions.

It will have to be made up in the twenty (20) days following the notification of the signature of the contract in a bank approved by the Minister in charge of Finances.

10.3 Guarantee Retention

Guarantee Retention of ten percent (10%) will be operated on amount including all taxes of the contract. The corresponding sum will be paid or the released guarantee, one year after provisional reception of supplies.

ARTICLE 11: Period of validity of the offers

The bidder will remain committed to his offer for sixty (60) days as from the handover date of the offers.

If at the end of this period, the contracts were not notified to him, the bidder will be able, either to cancel his offer, or to ask for a new negotiation of the unit prices.

ARTICLE 12: A number of copies of the offer, which must be filled and sent

The tender, as all the parts accompanying it will have to be given in six (07) copies, including one (01) original and five (06) copies. The bidder will present his dossier inside a sealed outer jacket being marked:

« CONSULTATION »

BY THE EMERGENCY PROCEDURE

No. 00011/RQ/MINDDEVEL/FC/FCITB/PIB/2025 OF _____

FOR THE SUPPLY OF MORTUARY EQUIPMENT AT THE FONFUKA MORTUARY

“To be opened only during the bid-opening session

ARTICLE 13: Date and latest time of deposit of offers

The offers will have to arrive under closed fold and seal latest _____ at **10a.m.**, by mail registered with acknowledgement of delivery or by deposit against receipt to the following address:

Fonfuka Council, beyond this time no offer will be received nor accepted.

ARTICLE 14: Opening of the tenders

The opening of the Bids will be carried out in the conference room of the Fonfuka Council. On the _____ as from **11a.m.** prompt, by the Fonfuka Council Tenders Board sitting in the presence of the duly elected bidders or their representatives and having a good knowledge of the file.

AWARD OF THE CONTRACT

ARTICLE 15: Award of the contract

The Tenders Board will propose to the Contracting Authority to award the contract to the bidder who will have presented the offer with the lowest offer, essentially conforming to the regulations the Request for quotation, having satisfied to **100% of all the eliminatory criteria and at least 75% of the essential criteria** taken into account.

The decision carrying attribution of the contract will be published by way of press release or any other means of publication of use in the Administration.

If the contract passed on the basis of technical alternative suggested by the bidder, the contracting authority reserves the right to introduce all the provisions there allowing him to guarantee itself against the real overrun costs of the alternative compared to his estimate of origin. In the absence of these last precise details, any additional charge due to an alternative will be inadmissible.

To this end, it is specified that a bidder cannot claim to be compensated, if his offer is not accepted.

The contracting authority reserves the right not to take action on an Invitation to tender, if it did not obtain a proposal, which appears acceptable to him.

Pursuant to justification by bidder, Bids with unconvincing abnormally low costing will be rejected by the Project Owner as proposed by the Tenders Board.

Prior to this reject, the bidder must have been requested to produce written justification(s) and that these justifications have been appreciated to be unconvincing.

These justifications will concern amongst others

- The production of detailed pricing, its content and the coherency between the unit price, its mode of realisation and its timing.
- The purchase prices of materials
- The cost of exploitation of equipment

- The wages of technicians and labourers
- comparative advantages or favourable exceptional conditions that the bidder has for the realisation of the supplies
- measures relative to the condition of supplies

In the case where these justification(s) is or are not convincing, the Project Owner decides but before the reject, he can only decide when the Public Contracts Regulatory Agency (ARMP) must have examined the unconvincing justification(s) and given his opinion in seven (07) working days from the date of receipt of these justifications from the project. *(The Tenders Board requests for justifications, bidder replies by writing, board examines and if not convincing, proposes reject to contracting Authority who decides after consulting ARMP)*

ARTICLE 16: COMMENCEMENT OF SUPPLY:

Before the commencement of supplies, the Supplier must make sure that he/she respects the elements of maturity of the project. An update of quantities will be carried out before the start of supplies.

The Supplier shall be officially installed on site after notification of service order to start supplies. The site installation commission shall be setup by service note of the project owner.

The site installation commission shall be composed essentially as follows below respectively;

- ❖ The Representative of the Contracting Authority.....(Chairperson)
- ❖ The Contract Engineer (DDMINDCAF) (Secretary)
- ❖ The Representative of MINMAP.....(Observer)
- ❖ The Representative of MINEPAT(Observer)
- ❖ The Contract Manager (Secretary General of the council) (Member)
- ❖ The Project Manager (Technician of the Council)(Member)
- ❖ The Representative of the Community.....(Member)
- ❖ The Supplier.....(Member)

**TENDER'S BOARD: FONFUKA COUNCIL INTERNAL TENDER'S BOARD
(FCITB)**

**« CONSULTATION »
(BY THE EMERGENCY PROCEDURE)**

**No. 00011/RQ/MINDDEVEL/FC/FCITB/PIB/2025 OF _____
FOR THE SUPPLY OF MORTUARY EQUIPMENT AT THE FONFUKA MORTUARY**

Deadline for submission of bids

BILL OF ESTIMATES, ENTRY AND QUANTITIES

(To be filled by the Candidate)

No	Description of item (Including Marque and model)	Quantity	Unite price (In figures and word)	Total Price

REPUBLIQUE DU CAMEROUN
Paix – Travail – Patrie

MINISTERE DE LA DECENTRALISATION ET DU
DEVELOPPEMENT LOCAL.

COMMUNE DE FONFUKA,
COMMISSION INTERNE DE PASSATION DES MARCHES.



REPUBLIC OF CAMEROON
Peace – Work – Fatherland

MINISTRY OF DECENTRALIZATION AND LOCAL
DEVELOPMENT.

FONFUKA COUNCIL,
INTERNAL TENDER'S BOARD

**TENDER'S BOARD: FONFUKA COUNCIL INTERNAL TENDER'S BOARD
(FCITB)**

« CONSULTATION »

(BY THE EMERGENCY PROCEDURE)

No. 00011/RQ/MINDDEVEL/FC/FCITB/PIB/2025 OF _____

FOR THE SUPPLY OF MORTUARY EQUIPMENT AT THE FONFUKA MORTUARY

BID COMPARISON TABLE

No.	Names of Bidders	Address	Bid compliance		Delivery		Total Price TTC	Observations
			Yes	No	Period (time)	Place		
1.								
2.								
3.								

Members of the Tenders Board

Name

Duty

Signature

**DOCUMENT NO. 4: SPECIAL ADMINISTRATIVE
CONDITIONS
(SAC)**

Table of contents

Chapter I: General provisions

- Article 1 - Subject of the contract
- Article 2 - Award procedure
- Article 3 - Definitions and duties (article 2 of GAC supplemented)
- Article 4 - Language, applicable law and regulations
- Article 5 - Constituent documents of the contract (article 4 of GAC)
- Article 6 - General applicable instruments
- Article 7 - Communication (GAC articles 6 and 10 supplemented)
- Article 8 - Administrative Orders (article 8 of GAC supplemented)
- Article 9 - Contracts with conditional phases (article 15 of GAC)
- Article 10 - Supplier's personnel (article 15 of GAC supplemented)

Chapter II: Financial conditions

- Article 11 - Guarantees and bonds (articles 29 and 41 of GAC supplemented)
- Article 12 - Amount of contract (articles 18 and 19 supplemented)
- Article 13 - Place and method of payment
- Article 14 - Price variation (article 20 of GAC)
- Article 15 - Price revision formulas
- Article 16 - Price updating formulas (article 21 of GAC)
- Article 17 - Work under State supervision (article 22 of GAC supplemented)
- Article 18 - Evaluation of supplies (article 23 supplemented)
- Article 19 - Evaluation of supplies (article 24 of GAC) supplemented)
- Article 20 - Advances (article 28 of GAC)
- Article 21 - Payments for the supplies (articles 26, 27 and 30 of GAC supplemented)
- Article 22 - Interests on overdue payments (article 31 of GAC supplemented)
- Article 23 - Penalties for delay (article 32 of GAC supplemented)
- Article 24 - Payment in case of a group of enterprises (article 33 of GAC)
- Article 25 - Final detailed account (article 35 of GAC)
- Article 26 - General detailed account (article 35 of GAC)
- Article 27 - Tax and customs schedule (article 36 of GAC)
- Article 28 - Stamp duty and registration (article 37 of GAC)

Chapter III: Execution of the supplies

- Article 29 - Nature of supplies
- Article 30 - Obligations of the Project Owner (GAC supplemented)
- Article 31 - Execution deadline of contract (article 38 of GAC)
- Article 32 - Roles and responsibilities of the Supplier (article 40 of GAC)
- Article 33 - Making available documents and site (article 42 of GAC)
- Article 34 - Insurance of structures and civil responsibility (article 45 of GAC)
- Article 35 - Documents to be furnished by the Supplier (article 49 supplemented)
- Article 36 - Organisation and security of sites (article 50 of GAC)
- Article 37 - Implantation of structures (article 52 of GAC)
- Article 38 - Sub-contracting (article 54 of GAC)
- Article 39 - Site laboratory and trials (article 55 of GAC)
- Article 40 - Site logbook (article 56 of GAC supplemented)
- Article 41 - Use of explosives (article 60 of GAC)

Chapter IV: Acceptance

- Article 42 - Provisional acceptance (article 67 of GAC)
- Article 43 - Documents to be furnished after execution (article 68 of GAC)
- Article 44 - Guarantee time-limit (article 70 of GAC)
- Article 45 - Final acceptance (article 72 of GAC)

Chapter V: Miscellaneous provisions

- Article 45 - Termination of the contract (article 74 of GAC)
- Article 46 - Force majeure (article 75 of GAC)
- Article 47 - Differences and disputes (article 79 of GAC)
- Article 48 - Drafting and dissemination of this contract
- Article 49 - information to be posted
- Article 50 and last: Entry into force of the contract

Chapter I: General provisions

Article 1: Subject of contract

The subject of this contract shall be **FOR THE SUPPLY OF MORTUARY EQUIPMENT AT THE FONFUKA MORTUARY**

Article 2: Contract award procedure

This Jobbing Order shall be awarded by Consultation by the emergency procedure No. **FOR THE SUPPLY OF MORTUARY EQUIPMENT AT THE FONFUKA MORTUARY**

Article 3: Definitions and duties (article 2 of GAC supplemented)

3.1 General definitions (cf. Code)

- The **Contracting Authority** shall be the **Mayor Fonfuka Council**. He awards the contract, ensures the preservation of originals of said contract documents and the transmission of copies to Ministry in charge of Public Contracts and to the body in charge of Public Contracts regulation.
- The **Contract Manager** shall be the **Secretary General** of the Fonfuka Council who shall represent the Project Owner in all the levels of the project notably by ensuring the respect of the administrative, technical and financial conditions and contractual deadlines
- The **Contract Engineer** shall be the **Divisional Delegate of MINDCAF** for Boyo hereinafter referred to as the Engineer.
- The **Project Owner** is the **Mayor Fonfuka Council**. He represents the beneficiary administration of the supplies.
- The **Project Manager** shall be the **Council Development Officer (CDO) Fonfuka**. He ensures respect of the administrative, technical and financial conditions and contractual deadlines. He ensures the interest of the project owner at the definition, preparation, execution and acceptance stages
- The Service head in charge of external control of the execution of supplies shall be the **Divisional Delegate of Public Contracts (MINMAP)-Boyo**.
- The Supplier shall be *[to be specified]*.
- The **Divisional Finance Controller for Boyo** shall be the competent finance controller of this jobbing order. In that capacity he shall visa the jobbing order prior to the signing by the contracting authority. (CIREX 2025)

3.2 Security

This contract may be used as security subject to any form of transfer of claim. (Art 150 pcc)

In this case:

- The authority in charge of ordering payment shall be the **Mayor Fonfuka Council**
- The authority in charge of the clearance of expenditures shall be **Municipal Treasurer Fonfuka Council**.
- The body or official in charge of payment shall be the **Municipal Treasurer Fonfuka Council**.
- The official competent to furnish information within the context of execution of this contract shall be the **Project Owner (Mayor Fonfuka Council)**.

3.3 Duties of the Control Mission, Project Manager (Art 46 pcc)

3.3.1 Missions *[to be completed, where need be]*

3.3.2 Means put at the disposal of the Control Mission and the other stake holders of the project: (Art 153-

1,2 pcc)

The Contract Manager, the Contract Engineer, the project manager as well as the other persons in charge of the control and follow up of the project shall receive an allowance determined by decision of the project owner. This allowance as well as equipment required for control shall be charged in the budget of the project owner.

Article 4: Language, applicable law and regulation

1.2 The language to be used shall be *[English and/or French]*.

1.3 The Supplier shall be bound to observe the law, regulations and ordinances in force in Cameroon both within his own organization and in the execution of the contract.

If the laws and regulations in force at the date of signature of this contract are amended after the signature of the contract, the possible direct resulting costs shall be taken into account without gain or loss for either party.

Article 5: Constituent documents of the Contract (Article 4 of GAC)

The constituent contractual documents of this contract are in order of priority: *(to be adapted to the nature of the supplies)*.

- 1) The tender or commitment letter;
- 2) The bidder's tender and its annexes in all provisions not contrary to the Special Administrative Conditions (GAC) and the Special Technical Conditions (STC) hereunder;
- 3) The Special Administrative Conditions (SAC);
- 4) The Special Technical Conditions (STC);
- 5) The particular elements necessary for the determination of the contract price, such as, in order of priority: the unit price schedule, the statement of all-in prices, detailed estimates, the breakdown of all-in prices and the sub-details of unit prices;
- 6) Plans, calculation notes, trial documents, geotechnical documents *[insert and indicate, where need be, names and references]*.
- 7) The General Administrative Conditions applicable on public supplies contracts that went into effect by Order No. 033/CAB/PM of 13 February 2007;
- 8) The General Technical Condition(s) applicable on the services forming the subject of the contract *[insert and indicate, where need be, names and references]*.

Article 6: General instruments in force

The following general instruments [to be adapted according to the case] shall govern this contract:

- Law No. 96/03 of 4th January 1996 relating to the legal framework in the field of health;
- Law No. 96/12 of 05th August 1996 on the management of the environment;
- Law No. 96/117 of 5th August 1996 relating to standardization;
- Law No. 98/013 of 14th July 1998 relating to competition;
- Law No. 98/015 of 14th July 1998 relating to establishments classified as dangerous, unhealthy or inconvenient;
- Law No. 2003/003 of 21st April 2003 relating to phyto-sanitary protection;
- Law No. 2019/024 of 24th December 2019 to institute the general code of Regional and Local Authorities;
- Law No. 2021/026 of 16th December 2021 bearing the finance law of the Republic of Cameroon for the 2025 financial year;
- Decree No. 2002/209 of 09 August 2002 on the organisation of the Ministry of Public Health;
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- Decree No. 2003/651/PM of 16th April 2003 to lay down the procedure for implementing the Tax and customs system applicable to public contracts;
- Decree No. 2010/0246/PM of 26 February 2010 setting out the terms and conditions for the exercise of certain competence transferred by the State to the Council in the area of public health;
- Decree No. 2011/0004/PM of 13 January 2011 setting out the terms and conditions for the exercise of certain competences transferred by the State to the councils with regards to the construction, equipment and management of District Medical Centres;
- Decree No. 2012/076 of 08th March 2012 to amend and supplement some provisions of Decree No. 2001/048 of February 2001 relating to the setting up, organisation and functioning of the Public Contracts Regulatory Agency (ARMP);
- Decree 2013/159 of 15th May 2013 fixing the special regime of administrative control of public finances;
- Decree No. 2013/7987/PM of 13th September 2013 on the establishment, organisation and functioning of the monitoring committees for the physical and financial implementation of public investments;
- Decree No. 2018/4992/PM of 21st June 2018 setting out the modalities governing the maturation process public investment projects;
- Decree No. 2018/366 of 20th June 2018 to institute the Public Contracts Code;
- Decree No. 2020/375 of 7th July 2020 bearing general rules of public accounting;
- Order No. 03/CAB/PM of 13th February 2007 enforcing the General Administrative clauses applicable to public works, supplies and services contract;
- Order No. 0821/A/MINSANTE of 01 April 2011, specifying the technical terms and conditions for exercising the competences transferred by the State to the councils in terms of building, equipping, maintaining and managing Integrated Health Centres and District Medical Centres.
- Order No. 402/A/ MINMAP/CAB of 21st October 2019 to set out the nature and thresholds of the reserved contracts;
- Order No. 00001112/A/MINMAP of 28th September 2021 organising the functioning of Internal Public Contracts Administrative Management Entity (SIGAMP);
- Circular No. 001/CAB/PR/ of 19th June 2012 relating to the award and control of execution of public contracts;
- Circular letter No. 000006/LC/PR/MINMAP/CAB of 17th August 2021 clarifying the control of public contracts award and the modalities of implementation nearby project owners and delegated project owners;
- Circular No. 00000456 /C/MINFI of 30th December 2021 bearing on the instructions relating to the Execution of the Finance Laws, the Monitoring and Control of the Execution of the Budgets of the State and Other Public Entities for the 2025 fiscal year, and the annex thereto;
- Order of MINCOMMENCE fixing the Mercurial price references.
- Texts governed the various professional bodies;
- National and International Norms and Standards (ANOR, NC etc.).

Article 7: Communication (Articles 6 and 10 supplemented)

1.1 All communications within the framework of this contract shall be written and notifications sent to the following address:

a) In the case where the Supplier is the addressee: Sir/Madam.....

Beyond the time-limit of 15 days fixed in article 6(1) of the GAC to make his domicile known to the Project Owner and Contract Manager, correspondences shall be validly addressed to the [to the specified] council, chief town of the Region in which the work was done;

b) In the case where the Project Owner is the addressee:

Sir/Madam _____ [to be specified] with a copy addressed to the Contracting Authority, Contract Manager, Contract Engineer, Project Manager and where need be, within the same deadline.

c) In the case where the Contracting Authority is:

Sir/Madam [to be specified] with a copy addressed within the same deadline to the Project Owner, Contract Manager, Contract Engineer and Project Manager, where applicable

1.2 The Supplier shall address all written notifications or correspondences to the Project Manager with a copy to the Contract Manager.

Article 8: Administrative Orders (Article 8 of GAC)

The various Administrative Orders shall be established and notified as follows:

- 8.1 The Administrative Order to start execution of supplies: The Contracting Authority shall sign the service order to start supplies and notify to the Supplier by the Project Manager or Contract Manager. a copy shall be forwarded, the Contract Manager, Contract Engineer, the Paying Body and the Project Manager, where applicable.
- 8.2 The Project Owner shall sign Administrative Orders with an incidence on the objective, the amount and execution deadline, then notify to the Supplier with a copy to the Contract Manager, the Contract Engineer, the Project Manager and the Paying Body. The prior endorsement of the Paying Body shall possibly be required before the signature of those that have an incidence on the amount.
- 8.3 Administrative Orders of a technical nature linked to the normal progress of the work and without financial incidence shall be signed directly by Contract Manager and notified to the Supplier by the Contract Engineer or Project Manager (where applicable) with a copy to the Contracting Authority.
- 8.4 Project Owner (Contracting Authority) shall sign Administrative Orders serving as warnings, and notify to the Supplier by the Contract Manager with a copy to the Contract Engineer and Project Manager.
- 8.5 Administrative Orders for suspension or resumption of work as a result of the weather or any other case of force majeure shall be signed by the Contracting Authority and notified by his services to the Supplier with a copy to the Project Owner, Contract Manager, Contract Engineer and Project Manager.
- 8.6 Administrative Orders prescribing supplies necessary to remedy disorders, which could appear on structures during the guarantee period and not related to normal usage shall be signed by the Contract Manager upon the proposal of the Contract Engineer and notified to the Supplier by the Contract Engineer.
- 8.7 The Supplier has a time-limit of fifteen (15) days to issue reservations on any Administrative Order received. Having reservations shall not free the enterprise of executing the Administrative Orders received.
- 8.8 Concerning Administrative Orders signed by the Contracting Authority and notified by the Project Manager or Contract Manager, the notification must be done within a **maximum of 30 days** from the date of transmission by the Contracting Authority to the Project Manager or contract manager. **Beyond**

this deadline, the Contracting Authority shall establish the default of the Project Manager or Contract Manager, and take over from them and carry out the said notification.

Article 9: Contracts with conditional phases (Article 9 of GAC)

- 9.1 At the end of a phase, the Project Owner shall carry out the acceptance of the supplies and issue an attestation of proper execution to the Supplier. This attestation shall condition the start of the following conditional phase.
- 9.2 The time-limit granted for notification of the Administrative Order to start execution of a conditional phase shall be five (5) days.

Article 10: Supplier's equipment and personnel (Article 15 of GAC supplemented)

- 10.1 Any modification, even partial, made to the technical bid shall only occur after the written approval of the Contract Manager. In case of modification, the Supplier shall have himself replaced by a member of staff of equal competence (qualifications and experiences).
- 10.2 In any case, the lists of supervisory staff to be used shall be subject to the approval of the Project Owner in the days following notification of the Administrative Order to start execution. The Project Manager has **5 (five) days** to notify his opinion in writing with a copy sent to the Contract Manager. Beyond this time-limit, the staff list shall be considered as approved.
- 10.3 Any unilateral modification on the supervisory staff made in the technical bid prior to and during the supplies shall be a reason for termination of the contract as mentioned in article 45 below or the application of penalties [*to be specified where need be*].

Chapter II: Financial conditions

Article 11 Guarantees and bonds (Articles 29 and 41 of GAC)

11.1 Final bond

The final bond shall be set at 2 % of the amount of the contract, inclusive of all taxes.

It is constituted and transmitted to the Contract Manager within a maximum deadline of twenty (20) days of the notification of the contract.

The bond shall be returned or the guarantee released within one month following the date of provisional acceptance of the supplies, following a release issued by the Contracting Authority upon request by the Supplier.

11.2 Performance Bond

The retention fund shall be set at 10 % of the amount of the contract, inclusive of all taxes.

The return or release of the retention fund or security shall be done within one month after final acceptance by release issued by the Contracting Authority upon request by the Supplier.

11.3 Guarantee of Start-Off Advance

Not required

Article 12: Amount of the contract (Articles 18 and 19 of GAC supplemented)

The amount of this contract as indicated by the attached [*detail or estimates*] is _____ (in figures) _____ cfa (in letters) CFA francs Inclusive of All Taxes; that is:

- Amount exclusive of VAT: _____ (_____) CFA F
- Amount of VAT: _____ (_____) CFA F.

- Amount of TSR and/or _____ CFA F
- Net to be paid= EVAT-TSR and/or AIR

Article 13: Place and method of payment

The Project Owner shall release the sums due in the following manner:

- For payments in CFA, Francs (*amount in figures and letters exclusive of taxes*) by credit to account No. _____ opened in the name of the Supplier in the _____ bank.
- For payments in foreign currencies (*amount in figures and letters exclusive of taxes*) by credit to account No. _____ opened in the name of the Supplier in _____ bank.

Article 14: Price variation (Article 20 of GAC)

1.1 Prices shall be firm.

- Payments on account made to the Supplier as advances shall not be revisable.
- Revision shall be "frozen" upon expiry of the contractual time limit, except in the case of price reductions.

1.2 Price updating modalities (not applicable)

Article 15: Price revision formulae (article 21 of GAC)

(Not applicable)

Article 16: Price updating formulae (article 21 of the GAC)

(Not applicable)

Article 17: Supplies under State supervision (Article 22 of GAC supplemented)

17.1 The percentage of supplies under State supervision shall be [*must not exceed 2 %*] of the amount of the contract and its additional clauses, where applicable.

17.2 In the case where the Supplier was invited to execute supplies under State supervision, the submitted and duly justified expenditures shall be reimbursed to him under the following conditions:

- The quantities considered shall be the hours used or the quantities of building materials and materials used that was the subject of joint job cost sheets;
- The remunerations and salaries effectively paid to local labour shall be increased by forty percent (40 %) to take account of social benefits;
- The hours put in by the heavy equipment shall be counted at the rate featuring in the sub-detail of prices;
- Building materials and materials shall be reimbursed at cost price duly justified at the place of use, marked up by ten percent for loss, stocking and handling;
- The amount for services thus calculated, including the hours put by heavy equipment shall be marked up by 25 % to take into account the overheads, profits and the Supplier's unforeseen.

Article 18: Evaluation of supplies (article 23 of the GAC)

This contract is at [*unit price, all-in price or unit and all-in price*].

Article 19: Evaluation of supplies (article 24 of the GAC supplemented)

19.1 [*Indicate, where applicable, the modalities for payment of supplies*].

19.2 No security shall be requested for payments on account on supplies.

Article 20: Advances (article 28 of the GAC)

20.1 The contracting authority shall not grant to the Supplier a start-off advance, the Supplier shall use his own funds to start off the supplies

Article 21: Payment for supplies (articles 26, 27 and 30 of the GAC supplemented)

21.1 Establishment of supplies executed

Before the 30th of each month, the Supplier and the Engineer shall jointly establish a job cost sheet which summarises and fixes the quantities executed and established for each item on the schedule during the month and capable of giving entitlement to payment. This sheet shall be based on the certification of the various tasks jointly established by the Supplier and the Project Manager

21.2 Monthly detailed account

Every month of during a periodic sequence established by Supplier and representative of the project owner, the Supplier shall hand over to the Contract Engineer two draft provisional monthly detailed accounts in seven copies (one detailed account exclusive of VAT and the other inclusive of taxes), according to the agreed model and establishing the total amount of the sums to which he may lay claim as a result of the execution of the contract since the start of the contract.

Only the detailed account exclusive of VAT shall be paid to the Supplier. The detailed account of the amount of the taxes shall be the subject of an entry into the budgets of the Ministry in charge of Finance

Only the amount exclusive of VAT shall be paid to the Supplier as follows:

- *[100-2.2 and/or – (5.5 or 15%)] paid directly into the account of the Supplier;*
- *2.2 % paid to the public treasury as AIR due by the Supplier.*
- *7.5% or 15% paid into the public treasury as TSR due by the Supplier.*

The Project Manager has a time-limit of seven (7) days to forward to the Contract Manager the detailed accounts he has approved.

The Contract Engineer has a maximum time-limit of twenty-one (21) days to forward the detailed accounts he approved such that they are in his possession not later than the twelfth of the month.

The Contract Manager has a deadline of fourteen (14) days maximum to sign the detailed accounts.

The Municipal Treasurer Fonfuka Council shall do payments within a maximum deadline of _____ calendar days from the date of submission of the approved detailed accounts.

21.3 Detailed account of start-off account (if applicable).

Article 22: Interest on overdue payments (Article 31 of the GAC)

Possible interests on overdue payments are paid by statement of sums due in accordance with article 166 of Decree No. 2018/366 of 20 June 2018 to institute the Public Contracts Code.

Article 23: Penalties (Article 32 of the GAC supplemented)

A. Penalties for delay

23.1 The amount set for penalties for delays shall be set as follows:

- a) *One two thousandth (1/2000th) of the initial contract amount all taxes inclusive per calendar day of delay from the first to the 30th day beyond the contractual time-limit;*
- b) *One thousandth (1/1000th) of the initial amount of the contract inclusive of all taxes per calendar day beyond the 30th day.*

23.2 The cumulated amounts of penalties for delay shall be limited to ten percent (10 %) of the initial contract inclusive of all taxes.

B. Specific penalties [amount to be indicated]

23.3 Independently of penalties for overrun of contractual time-limit, the Supplier shall be liable for the following special penalties for the non-observation of the provisions of the contract, especially:

- Late submission of final bond;
- Late submission of insurances;
- Late submission of the draft execution schedule if the lateness is caused by the Supplier.

Article 24: Payment in case of a group of enterprises (article 33 of the GAC)

1. In the case of a group of enterprises, indicate the method of payment of co- and sub-Suppliers, where need be.
2. Indicate the method of payment of sub-Suppliers, where need be.

Article 25: Final detailed account (article 34 of the GAC)

25.1 *[Indicate the time-limit available to the Supplier to forward the draft to the Project Manager, after the date of provisional acceptance of the supplies (maximum 1 month)].*

After completion of the supplies and within a maximum time-limit of fourteen (14) days after the date of provisional acceptance, the Supplier shall establish, based on joint reports, the draft final detailed account of supplies executed and which detailed account summarises the total sums to which the Supplier may be entitled as a result of the execution of the whole contract.

25.2 *The Contract Manager has up to thirty (30) days to notify the corrected and approved draft to the Project Manager.*

25.3 *The Supplier has up to thirty (30) days to return the signed final detailed account.*

Article 26: General and final detailed account (article 35 of the GAC)

26.1 The Contract Manager or the Project Manager has up to thirty (30) days to *establish the general detailed account and forward to the Supplier after final acceptance.*

At the end of the guarantee period which results in the final acceptance of the supplies, the Contract Manager draws up the general and final detailed accounts of the contract which he has had signed jointly by the Supplier and the Contracting Authority. This detailed account includes:

- the final detailed account,
- the balance
- The summary of monthly payments on account.

The signing of the general and final detailed account without reservation by the Supplier definitely binds the two parties, puts an end to the contract, except with regard to interest on overdue payments.

26.2 The Supplier has up to thirty (30) days to return the signed final detailed account.

Article 27: Tax and customs regulations (article 36 of the GAC)

Decree No. 2003/651/PM of 16 April 2003 lays down the terms and conditions for implementing the tax regulations and customs procedures applicable to public contracts. The taxes applicable to this contract include notably:

- Taxes and dues relating to industrial and commercial profits, including the IAR which is a deduction on company taxes;
- Registration dues in accordance with the Tax Code;

- Dues and taxes attached to the execution of services provided for in the contract;
 - o Duties and taxes of entry into Cameroonian territory (customs duties, VAT, computer tax);
 - o Council dues and taxes;
 - o Dues and taxes relating to the extraction of building materials and water.

These elements must be included in the costs, which the undertaking imputes on its running costs, and constitute one of the elements of the sub-details of prices exclusive of taxes.

All taxes inclusive prices means VAT included.

Article 28: Stamp duty and registration of contracts (article 37 of GAC)

Seven (7) original copies of the contract shall be stamped by and at the cost of the Supplier, in accordance with the applicable regulations.

Chapter III: Execution of supplies

Article 29: Nature of the supplies (article 46 of GAC)

Supplies to be done consists of preparatory supplies, cleaning and earth supplies, grading and opening, part grading of the road supplies, drainage supplies, construction of pavement and . The supplies shall include especially: (position or volume of supplies), *(To be specified cf. Special Technical Conditions)*

29.1 Before the effective commencement of supplies, the Supplier shall be officially installed on site after notification of service order to start supplies. The site installation commission shall be setup by service note of the project owner (**art. 16 SRIT**)

Article 30: Role and responsibilities of the Project Owner (GAC supplemented)

30.1 The Project Owner shall be bound to furnish the Supplier with information necessary for the execution of his mission and to guarantee, at the cost of the Supplier, access to sites of projects.

30.2 The Project Owner shall ensure the Supplier of protection against threats, insults, violence, assault and battery, slander or defamation of which he could be victim because of or during the exercise of his mission.

Article 31: Execution time-limit of the contract (article 38 of the GAC)

31.1 The time-limit for the execution of the supplies forming the subject of this contract shall be **ninety (90) days**.

31.2 This time-limit shall run from the date of notification of the Administrative Order to commence execution of the supplies [*or that fixed in this Administrative Order- to be specified*].

Article 32: Role and responsibilities of the Supplier (article 40 of the CAG)

The detailed and general plan of progress of the supplies shall be communicated to the Project Manager in *five (05)* copies at the beginning of each.

Article 33: Provision of documents and site (article 42 of the GAC)

A reproducible copy of the plans featuring in the Request for quotation shall be submitted by *the Contract Manager*.

The Project Owner shall make available the site and access ways to the Supplier at the appropriate time as the supplies progress.

Article 34: Insurance of structures and civil liabilities (article 45 of GAC)

The following insurance policies are required within the scope of this contract in the minimum amounts indicated hereafter within fifteen (15) days of the notification of the contract (*to be adapted*):

- *Liability insurance, business manager;*
- *Comprehensive insurance of the site;*
- *Insurance covering its ten-year obligation, where applicable.*

Article 35: Documents to be furnished by the Supplier (Article 49 of the GAC supplemented)

Manufacturer should be ISO certified for quality standards.

Comprehensive warranty for 2 years and 5 years AMC after warranty.

Complete Documents to be provided.

User/Technical/Maintenance manuals to be supplied in English.

Certificate of calibration and inspection.

List of Equipments available for providing calibration and routine.

Preventive Maintenance Support. as per manufacturer documentation in service/technical manual.

List of important spare parts and accessories with their part number and costing to be given.

Log book with instructions for daily, weekly, monthly and quarterly maintenance checklist.

The job description of the hospital technician and company service engineer should be clearly mentioned.

35.1 Programme of supplies, Quality Assurance Plan and others (to be specified).

a) Within a minimum deadline of *[fifteen (15) days]* from the date of notification of the Administrative Order to commence execution, the Supplier shall submit in *[six (6)]* copies for the approval of *[Contract Manager after the endorsement of the Project Engineer]* the execution programme of the supplies, his supply calendar, his draft Quality Assurance Plan and the Environment Management Plan, where applicable. This programme shall be exclusively presented according to the furnished models.

Two (2) copies of these documents will be returned to him within a deadline of fifteen (15) days from the date of reception with:

- Either the indication "GOOD FOR EXECUTION";
- Alternatively, the indication of their reject including the reasons for the said rejection.

The Supplier has eight (8) days to present a new draft. The Contract Manager or the Project Manager then has a deadline of five (5) days to give his approval or possibly make comments. Delay in approving the draft execution schedule shall stay the execution deadline.

The approval given by the Contract Manager or Project Manager does not in any way release the Supplier of his responsibilities. Meanwhile, supplies executed before the approval of the programme shall neither be ascertained nor paid for. The updated and approved schedule will become the contractual schedule.

The Supplier shall constantly update on site, a schedule that will take account of real progress of the site. Significant modifications may only be made on the contractual programme upon receiving the approval of the Project Manager. After approval of the execution schedule by the Contract Manager, the latter shall transmit it within five (5) days to the Contracting Authority without staying its execution. However, if important modifications alter the objective of the contract or the nature of the supplies, the Contracting Authority shall return the execution schedule accompanied by reservations to be lifted within fifteen (15) days of the date of reception.

b) The Environment Management Plan should bring out notably the choice technical conditions of the site and basic life, conditions of the backfill of the extraction sites and conditions for reinstating the supplies and installation sites.

- c) The Supplier shall indicate in this schedule the equipment and methods which he intends to use as well as the personnel he intends to employ.
- d) The approval granted by the Contract Manager or Project Manager shall in no way diminish the responsibility of the Supplier with regard to the harmful consequences which their implementation may cause both towards third parties and the respect of clauses of the contract.

35.2 Execution draft

- a) The execution plan documents (*calculations and drawings*) necessary for the realisation of all the parts of the structure must be submitted for the endorsement of the [Contract Manager or Project Manager] at most fifteen (15) days prior to the date provided for the commencement of execution of the corresponding part of the structure.
 - b) The [Contract Manager or Project Manager] has a deadline of [*five (05) days*] to examine and make known his observations. The Supplier then has a deadline of [04) four days] to present a new file including the said observations.
- 35.3 In case of the non-observance of the approval deadlines of the above documents by the Administration, these documents shall be deemed to have been approved.

Article 36: Organisation and safety of sites (article 50 of the GAC)

- 36.1 Signboards at the beginning and end of each section must be placed within a maximum deadline of fifteen days after the notification of the Administrative Order to commence work.
- 36.2 The services to inform in case of interruption of traffic or along the deviated itinerary: [*To be specified in accordance with article 50(2) of the GAC*].
- 36.3 Indicate the special measures demanded of the Supplier, other than those provided for in the GAC, for rules of hygiene and safety and for circulation around or in the site.

Article 37: Implantation of structures

The Project Manager shall notify within [five] days following the date of notification of the Administrative Order to commence work, the basic points and levels of the project.

Article 38: Sub-contracting (article 54 of the GAC)

The part of the supplies to be sub-contracted shall be [*specify*] % of the initial amount of the contract and its additional clauses (*the ceiling is 30 %*).

Article 39: Site laboratory and trials (article 55 of GAC)

- 39.1 Indicate, if necessary, the modalities for carrying out the trials and geotechnical studies provided for in the Special Technical Conditions.
- 39.2 The Contract Manager has a deadline of three days to approve the Supplier's personnel and laboratory as soon as the request is made.

Article 40: Site logbook (article 56 of the GAC supplemented)

- 40.1 The Site logbook must be systematically jointly signed by the Project Manager or Engineer, where need be and the Supplier's representative each day.
- 40.2 It is a joint document in a single copy. Its pages must be numbered and initialled. No page should be removed. The erased or cancelled parts must be mentioned on the margin for validation.

Article 41: Use of explosives (article 60 of the GAC)

[*Specify the possible restrictions or bans*]

Chapter IV: Acceptance (Art. 156, 157-1,2,3,4 pcc)

Article 42: Provisional Acceptance

42.1 Pre- Acceptance Operations

Before the acceptance of the supplies, the Supplier shall ask in writing to the control Engineer, to organize a technical visit for pre-acceptance. This visit shall include the following operations.

- Qualitative and quantitative evaluations of the different supplies that have been executed.
- Findings and statement of the unexecuted task envisaged in the present jobbing order.
- Findings relative to the completion of the Supplies
- Findings on the quantity of supplies that have been effectively realized

These operations shall be subject to a site report drawn up on the field, signed by the following.

-Control Engineer,
-Supplier.

During this pre-reception, the engineer shall eventually specify the reserves to be lifted and the corresponding supplies to be done before the reception. The Engineer shall fix the reception date in collaboration with the chief of service for the contract.

42.2 Acceptance

The acceptance commission shall comprise:

- ❖ The Representative of the Contracting Authority.....(Chairperson)
- ❖ The Contract Engineer (DDMINDCAF) (Secretary)
- ❖ The Representative of MINMAP.....(Observer)
- ❖ The Contract Manager (Secretary General of the council)(Member)
- ❖ The Project Manager (Technician of the Council)(Member)
- ❖ The Stores Accountant.....(Member)
- ❖ The Representative of the Community.....(Member)
- ❖ The Supplier.....(Member)

NB! The representative of MINMAP shall take part in the acceptance of services as an observer (Art 47-e pcc). His signature shall not be required in the reception report (process-verbal) (CIREX 2025).

The commission shall examine the report of the pre-acceptance and shall proceed to the acceptance. An acceptance report (process - verbal) of the supplies shall be prepared by the Engineer and signed by all the commission members.

However, the report (process - verbal) shall be valid if two third (2/3) of the members including the chairperson append their signatures.

The chairperson can only convene the acceptance of supplies when he must have received from the Contract Engineer the report (process - verbal) of the technical acceptance of supplies with no reserves pending clearance.

This report (process - verbal) of the technical acceptance of supplies shall be an integral part of the acceptance of supplies' report (attached to acceptance of supplies report) and shall accompany the bills for settlement

An indemnity shall be perceived by the members as per specified in the SRT

Article 43: Guarantee Period.

The guarantee period is one (01) year from the date of the provisional reception for the section of new civil Engineering supplies.

Article 44: Article 45: Final acceptance (article 72 of the GAC)

44.1 Final acceptance shall take place within a maximum deadline of [fifteen (15) days] from the date of expiry of the guarantee.

44.2 The Project Manager [shall [not] be member of the commission.

The procedure for final acceptance shall be the same as for provisional acceptance

Chapter V: Sundry provisions

Article 45: Termination of the contract (article 74 of the GAC)

The contract may be terminated as provided for in the Decree No. 2018/366 OF 20 June 2018 of the Public Contract Code and equally under the conditions laid down in articles 74, 75 and 76 of the GAC especially in one of the following cases:

- dead of the Supplier
- bankruptcy of the Supplier
- judicial liquidation (Supplier not authorised by court to exploit her enterprise
- sub-contracting of supplies without the authorisation of the project owner Incompetence of the Supplier duly notified by the Project owner
- Non-respect of labour code rules and regulations
- fraud and corruption duly noticed

Article 46: Case of force majeure (article 75 of the GAC)

If the Supplier were to raise the issue of force majeure, the thresholds below which claims shall not be admitted are:

- *Rainfall: 200 millimetres in 24 hours;*
- *Wind: 40 metres per second;*
- *Flood: decennial flood frequency.*

Article 47: Disagreements and disputes (article 79 of the GAC)

Disagreements and disputes resulting from the execution of this contract may be settled amicably.

Where no amicable solution can be found for a disagreement, it is brought before the competent Cameroonian jurisdiction, subject to the following provisions: *[to be filled, where need be]*.

Article 48: Production and dissemination of this contract

[Seven (07)] copies of this contract shall be produced at the cost of the Supplier and furnished to the Contract Manager.

Article 49: Information to be posted

Not applicable

Article 50 and last: Entry into force of the contract

This contract shall be final only upon its signature by the Contracting Authority. It shall enter into force as soon as the Contracting Authority notifies it to the Supplier.

DOCUMENT NO. 5:
SPECIAL TECHNICAL CONDITIONS (STC)

TECHNICAL SPECIFICATIONS

Purpose of these Special Technical Conditions

These Special Technical Conditions is **FOR THE SUPPLY OF MORTUARY EQUIPMENT AT THE FONFUKA MORTUARY**

These special technical conditions are established with reference to the General Technical Conditions (GTC)

1 – GENERALITIES: This present special technical specification concerns **THE SUPPLY OF MORTUARY EQUIPMENT AT THE FONFUKA MORTUARY**

Technical specifications

The aim of the Technical Specifications (TS) is to define the technical specifications of the supplies and ancillary services requested by the Project Owner. These specifications must be detailed by taking into account that:

1. The TS constitute the basis of verification of the conformity of the supplies and their evaluation. Consequently, well defined TS ease the preparation of conforming bids by bidders as well as the preliminary examination, evaluation and comparison of bids by the Evaluation Sub-committee.
2. The TS require that all supplies as well as the materials that make them up be new, unused, be the recent or current model and that they include all the improvements in issues of conception and materials, except the contract stipulates otherwise.
3. The TS take into account practices considered as being the best by experience. The use of specifications prepared in the same country and applied to the same sector may constitute a safe base to prepare the TS.
4. The use of the metric system is highly recommended.
5. The standardisation of TS may have advantages and depends on the complexity of the supplies and the repetitive nature of the award of contracts under consideration. The TS must be sufficiently general to avoid creating difficulties in use by the labourers of the materials, equipment generally used in the manufacture of similar supplies.
6. The standards in terms of equipment, materials and labour specified in the tender documents should not have an exclusion character. As far as possible, international standards must be used. References to trade marks, catalogue numbers or other details which circumscribe the materials or articles to a particular manufacturer must, as far as possible, be avoided. Where inevitable, such description of an article must always include the inscription "or equivalent in substance".
7. The TS must describe in detail the requirements concerning, among others, the following aspects:
 - a) Standards required concerning materials and manufacturing and production of supplies;
 - b) Details concerning tests (type and number);
 - c) Complementary ancillary services necessary to ensure delivery/execution in due form;

- d) Detailed activities borne by the bidder, possible participation of the buyer in these activities;
 - e) List of functioning guarantees (details) covered by the Guarantee and details concerning the applicable damages in case of the non-respect of this functioning guarantees.
8. TS specify the main technical and functioning characteristics required as well as the other requirements such as the guaranteed maximum or minimum values, as the case may be. If necessary, the Contracting Authority includes an ad hoc formula (document attached to the tender letter) in which the bidder furnishes the detailed information on the acceptable values or guarantees of the functioning guarantees.

When the Project Owner requires that the bidder furnish in his bid part or all the TS, technical documents or other technical information, the nature and quantity of information requested as well as their presentation in the bid must be specified.

[If a summary of the TS must be furnished, the Project Owner should include the information in the table below. The bidder shall prepare a similar table showing that the conditions were fulfilled.]

TECHNICAL CHARACTERISTICS OF THE SUPPLY

SUPPLY OF EQUIPMENT

Within the framework of the execution of the project **SUPPLY OF MORTUARY EQUIPMENT AT THE FONFUKA MORTUARY**, the enterprise shall mobilise necessary material and equipment for the realisation of the supply delivery.

Nature of Supplies:

Supplies to be done consists of; supplying of expendables and sundry equipment. The supplies comprise the preliminary studies carried out on the expression of needs and the detailed information provided in the technical specifications and the quantitative estimates for the **SUPPLY OF MORTUARY EQUIPMENT AT THE FONFUKA MORTUARY**.

For Materials and Equipment

The enterprise shall purchase the material and equipment from specialised and authorised suppliers operating their business in Cameroon. In the case where the material cannot be found in the Cameroonian market. The enterprise shall proceed with the importation from external markets. All the material, appliances and diverse accessories to be used for this project shall be new and of first quality.

The material and equipment shall be purchased from manufacturers with international standard organisation (ISO) certification.

The purchase prices shall be referred from the state mercurial prices scheme and shall strictly respect the threshold.

All the material and equipment shall be systematically tested and confirmed before they are supplied

The supplier shall guarantee the material and equipment supplied with a warranty limit of at least 01 year

Samples and specimens of equipment from at least three (03) manufacturing companies and trademarks shall be exhibited to the contract engineer and the project owner for appraisal and acceptance before they are installed.

Wood treatment

Use of wood preservatives: water-borne preservatives, oil-borne preservatives, and light organic solvent preservatives. The active ingredients to be used in treating wood are alkaline copper quaternary (ACQ), copper azole (CA) or micronized copper azole (MCA), Borate, Alkaline Copper Quat (ACQ) and other rot-resistant treatments, and non-combustible (Non-Com), selenium or any similar renowned product.

Wood – Material: The wood must be pure and should not have nodes, foreign bodies or fractures due to sawing

Recommended Woods

The wood should be dry and seasoned Hardwood which is dense, moist resistant and fire resistant, solid and long lasting;

e.g., Sapele, Iroko, Doussier, Moabi, Bete, Mahogany, Bubinga.

Alternatively, in case of scarcity: Oak, Cherry, Maple and Teak could be used as substitute.

Wood processing

- Deep planing
- Smoothing of surfaces and edges
- Smooth curbing of edges
- Varnishing with double coats

Fixtures and joinery

- Tightened joints (Tenon and mortis) glued
- Nail caps should be sealed with fine saw dust and smoothed
- All joints should have perfect square angles

Dimensioning

Verification of dimensions: The Supplier shall verify all dimensions on the plans. For execution, no dimension shall be measured with a scale rule from the plans. The Supplier shall check in situ the possibility of translating the dimensions on plans to the furniture before work begins. He shall refer to the Control Engineer in case of any doubt. He shall not on his own modify anything on the furniture and shall inform the Control Engineer of all changes that he considers necessary.

All modifications accepted by the Supplier shall be accomplished in a specified duration and at his cost without modification of the purchase order amount. The owner of the job shall have the right to the final choice in any modification.

For Electrical Equipment

Norms and general texts

The consistency of the works is subject to prescriptions, laws, decrees, arêtes, standards, norms and publications in force in Cameroon and in relation to the management of the electricity sector and or the labour code. By default, of these texts, the following recommendations from comité électrotechnique international (CEI) will apply:

- European norms CEN-CENELEC (EN) ;
- French norms AFNOR ;
- UTE norms – class C relating to electrical installation (NF C 10-100 ; NF C 10-101 ; NF C 10-200 ; NF C 13.100 ; NF C 14.100 ; NF C 15.100) and supplementary ;
- Les Documents techniques unifiés (DTU).
- National and International Norms and Standards (ANOR, NC etc.).

EXECUTION PERIOD

The duration of this supply delivery is fixed at Three (03) Months as from the date of notification to start.

Quality and source of material

All the material, appliances and diverse accessories to be used for this supply delivery must be Brand New and of First Quality.

NB! In all cases, the supplier shall submit a sample of each type of material to be used to the control Engineer and the project owner for approval.

He shall show at least 3 samples of chemical substances for the project owner and the control engineer to appraise a choice.

Minor Parameters to be considered.

1. Manufacturer should be ISO certified for quality standards.
2. Comprehensive warranty for 1 years and 5 years AMC after warranty.
3. Complete Maintenance Tool Kit to be provided by the supplier
4. Complete Documents to be provided by the supplier.
 - User/Technical/Maintenance manuals to be supplied in English.
 - Certificate of calibration and inspection.
 - List of Equipment available for providing calibration and routine.
 - Preventive Maintenance Support, as per manufacturer documentation in service/technical manual.
 - List of important spare parts and accessories with their part number and costing to be given.
 - Logbook with instructions for daily, weekly, monthly and quarterly maintenance checklist.
 - The job description of the office technician and company service engineer should be clearly mentioned.
 - Manufacturer's Authorisation
 - Availability of spare parts

The supply consists of the following items: "Summary of Technical Specifications":

Mortuary refrigerator/Freezer (6 cadavers)

Thalheimer Mortuary refrigerators and freezers cell type / single door model LKZ CC / LKZT CC are produced with emphasis on modern technology, economic efficiency and German preciseness. Through continuous improvements in the manufacturing process, including the development and utilization of environmentally friendly, state of the art technologies, we have been able to significantly increase the refrigeration performance and efficiency of our products while dramatically reducing energy consumption.

Insulation: Refrigerator: 80 mm polyurethane-foam / Freezer: 100 mm polyurethane-foam, both options are sufficient to maintain the specified internal temperature in the specified ambient conditions, with low heat transfer coefficient 0,240 W/m²K

Roller tracks: Per body one roller track with 5 rolls with maintenance-free ball bearings for an easy move of the tray in and out. At the rear side the roller

is produced with an additional stop-roll which prevents shocks against the back wall. The rolls are made of corrosion resistant material, coated with plastic material and have maintenance-free ball bearings; the rails are completely made of stainless steel.

Body trays: Each mortuary refrigerator equipped with body trays, made of stainless-steel quality 1.4301, seamless deep-drawn, rested on skids and at the small sides provided with bow handles, dimensions L x W x H = 2060 x 620 x 90 mm

Cooling system: Can be mounted on the top panel, alongside the refrigerator or remotely (Split unit), the compressor is hermetically sealed, air-ventilated, and vibration-free. The refrigerant used are of different types R134a or R404a or R507 CFC-free. Automatic time-controlled defrosting, safety thermostat, microprocessor controller. As per customer's requirement, Thalheimer can design and produce Mortuary refrigeration and freezing systems with double cooling system that can be mounted on top, on side, or remotely in a machine room or anywhere. The cooling system includes auto switchover. The calculation of cooling capacity for each unit is designed to perform at a maximum ambient temperature.

The **double cooling** system is usually designed with the following features: Provide complete back up protection for the cooling system of the mortuary refrigerator or freezer. This cooling system designed to contain two complete refrigeration units with duplicate condensing units and

evaporators (fan coil). Each of these systems is enough to cool the cooling chamber independently. So if one fails for any reason the other takes over automatically to maintain the required internal temperature. The system has a timer that alternates the two refrigerator system, running over for a pre-set period of time, enhancing the life of the system. (i.e. operational and resting on regular basis). The evaporators are of high-powerful type installed in the interior of the mortuary refrigerator, switched off / on from the control panel or (optional) if the doors are opened / closed (activated with a door-contact switch).

Condensation water drainage:

Drainage piping from evaporator to the floor drain through bottom panel or side panel is possible, interior evaporation of condensation water is also possible.

Alarm system: Visual and acoustic signalling at temperature instability, voltage 230 V or batteries, can be connected to remote alarm control through potential-free terminal. In case of double cooling system, each unit includes central alarm system, microprocessor-controlled, with optical and acoustical signals. The front side of the refrigerator is supplied with control panel, which contains digital indication displays with 0.1 °C resolution for internal temperature, audio and visual alarm for high temperature, temperature regulator, temperature recorder with (Optional) paper discs and internal light switch. The control system includes high-low pressure cut out, oil pressure cut out units, operation timers, defrost timers, and all other major elements.

Electrical system: The cooling systems produced for connection to power supply of 230/240 or 380 V, 50-60 Hz-1 ph-3ph. The supply includes power plugs and 3 m long power connecting cords, for connection to local power sockets.

Technical Data

Capacity: 9 bodies, for the storage of normal size corpses, on 3 levels, compatible in its dimensions to the body lifter.

Door: 3 separate compartment door, dimensions WxH = 800 x 2000 mm, chromed fittings and key lock. The door can be opened with approx. 180°. **Optional:** can install the unit with floor level finish, there will be no need for the ramp, and the trolley can drive-in directly.

Internal lighting: Internal lighting, waterproof, to be switched on at the temperature controller.

Body trays: Each mortuary refrigerator/freezer equipped with 9 body tray, made of stainless steel quality 1.4301, seamless deep drawn, rested on skids and at the small sides provided with bow handles, dimensions L x W x H = 2060 x 620 x 90 mm

Roller tracks: Per body one roller track with 5 rolls with maintenance-free ball bearings for an easy move of the tray in and out, at the rear side with an additional stop-roll which prevents shocks against the back

wall. The rolls are made of corrosion resistant material, with special coating material and have maintenance-free ball bearings, the rails are completely made of stainless steel.

Refrigeration system: Single/Double cooling system (top mounted) each unit is capable to maintain the required internal temperature at the specified ambient conditions. The compressors are semi hermetic, air-cooled type.

Ambient temperature: the cooling systems are suitable for ambient temperatures up to max. +50° C

Refrigerant: R404a ozone friendly and CFC-free

Assembly: sandwich panels with groove and tongue assembled together with foamed-in eccentric hooks, guarantee a high stability and tightness.

Mortuary Refrigerator

Temperature range: +3°C/+5°C

Dimensions W/D/H in mm: 3310 x 2260 x 2260

For loading from 3 Transport Racks Model LRT 3

Doors W/H in mm: 3-door 800 x 2000

Connections: 230/240 V – 50-60 Hz

White Order-No.: LKZ W-3RL 9

Stainless Steel Order-No.: LKZ SS-3RL 9

Mortuary Freezer

Temperature range: 0°C/-20°C

Dimensions W/D/H in mm: 3350 x 2300 x 2300

For loading from 3 Transport Racks Model LRT 3

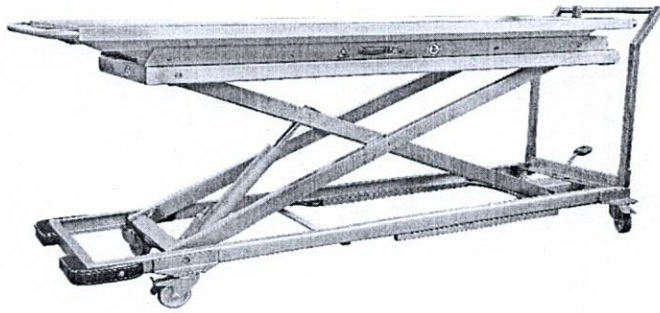
Doors W/H in mm: 3-door 800 x 2000

Connections: 230/240 V – 50-60 Hz

White Order-No.: LKZT W-3RL 9

Stainless Steel Order-No.: LKZT SS-3RL 9

- **LTW-MHY hydraulic foot operated lifter**



- The lift- and transport cart has a rugged, torsion-resistant frame structure smoothly running, integrated hydraulic unit is activated by foot for vertical adjustment and enables easy handling.
- A roller track has 5 carrying rollers of corrosion resistant material coated with plastic. A holding device secures the body tray or coffin plate laying on it.
- The slide handle of the lift and transport truck can be removed. An anticollision buffer is mounted to the front end.

- **Technical data:**

Material: rugged, torsion resistant frame of stainless steel
 Wheels: 4 guidable, solid rubber wheels, 125 mm diameter, two of which with brakes with special roller bearings, permanently lubricated and maintenance-free, which ensure an absolutely noiseless movement.

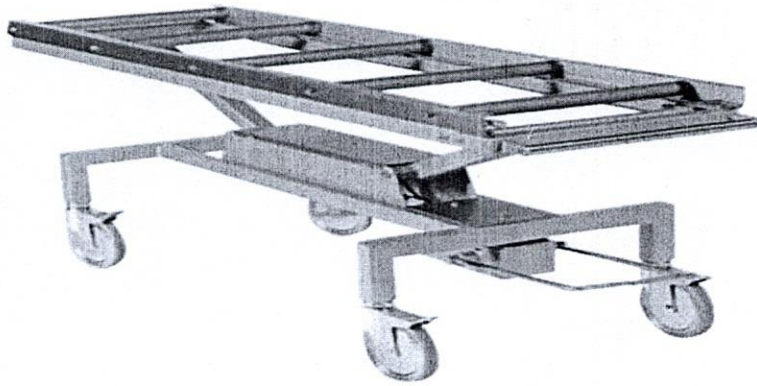
Hydraulic System: foot operated Lifting Range: min./max. 300/1660 mm suitable for loading/unloading of Thalheimer Mortuary Refrigerators.

Dimensions: min./max. l x w x h = 2100 x 750 x 300/1650 mm

Net weight: approx. 110 kg

Carrying Capacity: 250 kg

LTB-2SL Transport cart for embalming



- Tough, torsion-resistant frame structure of steel profiles, silver-colour painted, with smooth running, integrated double-hydraulic unit for foot-actuated height adjustment as well as for length side tipping. The transport cart can be lifted or sunk, front side and backside together or each side separately 350 mm each, by the special double hydraulic unit.
- Equipped with 4 steering wheels, 2 of them are lockable, 1 is direction fixable for easy operation, wheels diam.=200mm with special ball bearings, permanently lubricated and maintenance free.
- The very low deadweight permits easy shunting and operation. A stainless-steel roller track with 5 carrying rollers on top of the truck, as well as a holding device for a body tray, respectively a washing table top. At the front side a firmly attached bow handle.

- **Technical data:**

Dimensions (W/D/H):

2100 x 750 x 500 mm – lower position

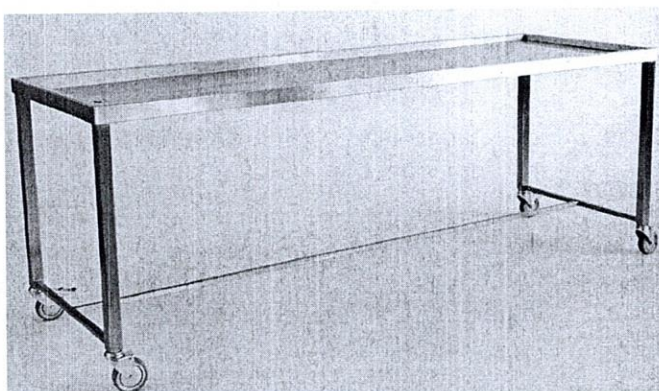
2100 x 750 x 850 mm – highest position

Carrying Capacity: approx. 250 kg

Deadweight: approx. 80 kg

Material: coated steel and stainless steel

Product picture LTB-2SL



Mortuary Washing & Autopsy Tables

Mobile washing and autopsy tables for using in different parts, stable functional and reliable technique which has established since the last years.

WAT-SS 220W / mobile

The table is completely made of stainless steel (Material no. 1.4301 – ANSI 304). The supporting surface features a high, profiled surround. The table top is equipped with sound-proofing and features a negative inclination arranged diagonally to the drain.

The substructure consists of rugged, torsion-resistant stainless-steel profiles with 4 steerable wheels with break and special roller bearings, permanently lubricated and maintenance free.

Technical data:

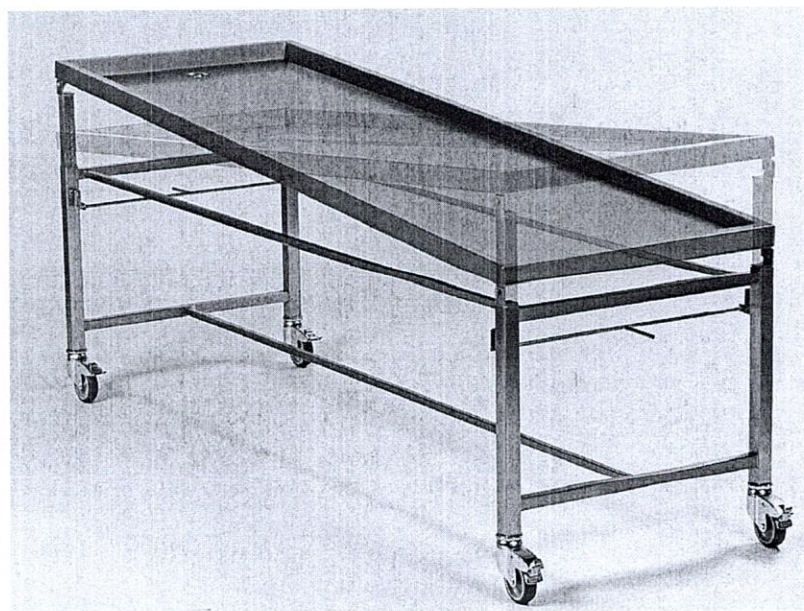
Dimensions W/D/H: 2200 x 750 x 850 mm

Material: Stainless steel

(Material No. 1.4301 – ANSI 304)

Carrying capacity: max. 250 kg

AT-SS 650



The table is completely made of stainless steel (Material no. 1.4301 – ANSI 304).

The supporting surface features a high, profiled surround. The table top is equipped with soundproofing and features a negative inclination arranged diagonally to the drain. The table top is mechanical height adjustable on both sides and can be fixed every 20 mm.

The substructure consists of rugged, torsion resistant stainless steel profiles with 4 steerable wheels with break and special roller bearings, permanently lubricated and maintenance free.

Technical data:

Dimensions W/D/H: 2200 x 750 x 750 / 950 mm

Material: Stainless steel

(Material No. 1.4301 – ANSI 304)

Carrying capacity: max. 250 kg

Movable

diagonal stamping and incline to the drainage

Manual height adjustable from 750 to 1050 mm

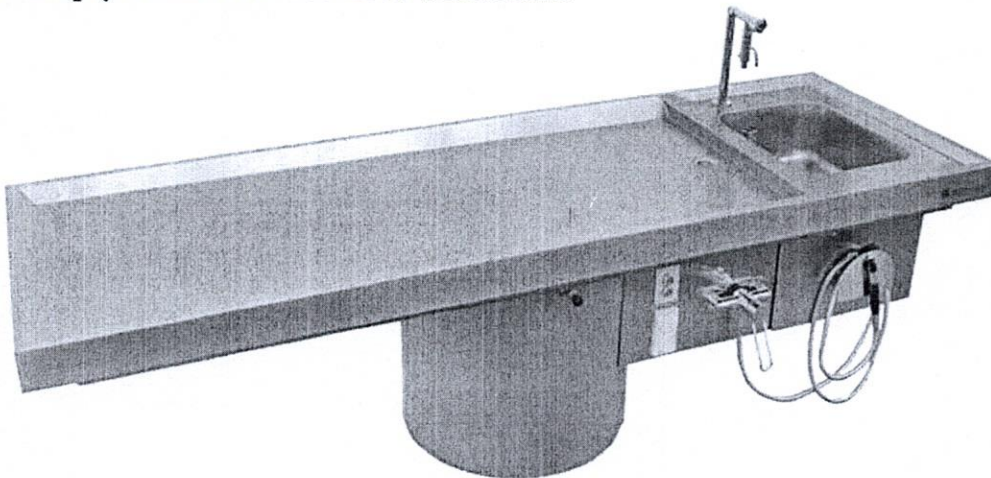
Product picture AT-SS 650

Accessories for Washing and Autopsy Table

Installation column

For Detailed Description and Technical Specification Please Visit

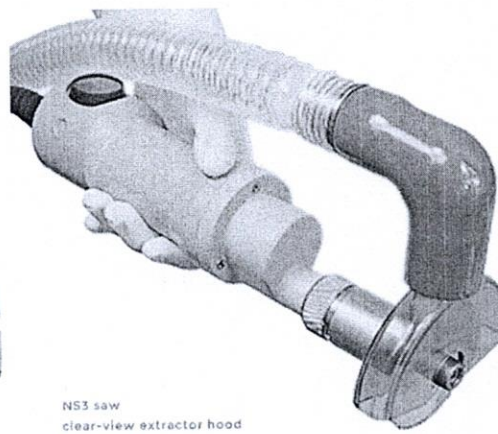
Autopsy Table ATF-260 fixed with basin:



ATF-260:

The Autopsy table is mounted on a centre support column and is entirely made of stainless steel (material no. 1.4301 – ANSI 304). The work surface features a high, profiled surround and a seamlessly welded basin is affixed to the end of the table. The table top is equipped with soundproofing and features a negative inclination arranged diagonally to the drain. All power connections are built into the base.

Autopsy saw **CleanCut CNS 3A** Autopsy system incorporates a saw hand piece and an extractor system that operates to the highest standards of pathogenic debris containment and filtration.



- The safe 40 Vdc handpiece is fully immersible allowing it to be routinely scrubbed and disinfected after use
- Fully variable speed from zero to maximum operating speed is controlled at the power supply for optimum cutting efficiency
- Saw handpiece is rated against liquid ingress to IP67 – immersible at 1 metre
- The extractor has five levels of filtration enabling the system to meet the highest health standards

The CleanCut NS170-T air driven oscillating saw has been specifically developed to allow repeated sterilization by vacuum steam autoclaving

- Oscillating speed: 17000 cpm
- Air consumption: 3.3 l/s (7cfm)
- Normal operating pressure: 7 bar (101 lbf/ in²)
- Length: 267 mm
- Weight: 0.86 kg
- Sound level: 75 dB(A)
- High-capacity vacuum cleaner for autopsy saw
- Simple and fast filter change

- Flexible extraction hose with plunger
- Movable

The extractor has five levels of filtration enabling the system to meet the highest health standards. The first level is a disposable inner bag which retains debris when removed from the extractor for disposal. Level 2 is a zipped cloth outer bag which retains debris if the inner bag fails. Alternatively, it may be disposed of with inner bag without opening the zip.

Levels 3 and 4 comprise two cloth filters which protect the micro filter in the event of a split or poorly fitted paper or cloth bag. They may be rinsed and soaked in disinfectant if required.

Level 5 is a micro filter which is located within the extractor units power head. It contains 99.997% of particles greater than 0.5 microns.

The supplies and ancillary services must conform to the following specifications and standards:

Articles	Names of supplies or ancillary services	Applicable technical specifications and standards
1	PRODUCT TYPE FREEZER STG-6 (RATE TEMP, 1-5C)	ANOR, NC, ISO
2	Rate Voltage 220v	ANOR, NC, ISO
3	Rate Frequency 50Hz	ANOR, NC, ISO
4	Weight 4000	ANOR, NC, ISO
5	Power Input 1400W	ANOR, NC, ISO
6	Quantity 6 Corpses	ANOR, NC, ISO
7	Power Consumption 6K Wh/254h	ANOR, NC, ISO
8	Refrigerant R406a	ANOR, NC, ISO
9	Input Doses 450g ^{±4}	ANOR, NC, ISO
10	LTW-MH Hydraulic Foot operated lifter	ANOR, NC, ISO
11	EMBALMING POST MORTEM/WASH TABLE JT-56A (MINI HYDRAULIC)	ANOR, NC, ISO
12	HEAD RESTS	ANOR, NC, ISO
13	Long Top Trolleys	ANOR, NC, ISO
14	Stainless Steel, TRAYS	ANOR, NC, ISO
15	Autopsy Instrument Set VSIPB-02	ANOR, NC, ISO
16	Storage Rack S	ANOR, NC, ISO
17	LTB-2SL Transport cart for embalming	ANOR, NC, ISO
18	Embalming Tool	ANOR, NC, ISO

List of supplies and delivery calendar

List of supplies and delivery calendar

(The Project Owner fills this table except for the column "delivery date offered by the bidder" which is filled by the bidder. The list of articles must be identical to that which appears in the price schedule)

Article No.	Description of supplies	Quantity (Number of units)	Unit	Site (project) or final destination as indicated in the special regulations	Delivery date (according to Incoterms)		
					Earliest delivery date	Latest delivery date	Date de livraison offerte par le Soumissionnaire [à indiquer par le Soumissionnaire]
01	PRODUCT TYPE FREEZER STG-6 (RATE TEMP, 1-5C)		U	Fonfuka Mortuary			
02	Rate Voltage 220v		U	Fonfuka Mortuary			
03	Rate Frequency 50Hz			Fonfuka Mortuary			
04	Weight 4000			Fonfuka Mortuary			
05	Power Input 1400W			Fonfuka Mortuary			
06	Quantity 6 Corpses			Fonfuka Mortuary			
07	Power Consumption 6K Wh/254h			Fonfuka Mortuary			
08	Refrigerant R406a			Fonfuka Mortuary			
09	Input Doses 450g*4			Fonfuka Mortuary			
10	LTW-MH Hydraulic Foot operated lifter			Fonfuka Mortuary			
11	EMBALMING POST MORTEM/WASH TABLE JT-56A (MINI HYDRAULIC)			Fonfuka Mortuary			
12	HEAD RESTS			Fonfuka Mortuary			
13	CHAIRS			Fonfuka Mortuary			
14	Long Top Trolleys			Fonfuka Mortuary			

15	Stainless Steel, TRAYS			Fonfuka Mortuary			
16	Autopsy Instrument Set YSJPB-02			Fonfuka Mortuary			
17	Storage Rack S			Fonfuka Mortuary			
18	LTB-2SL Transport cart for embalming			Fonfuka Mortuary			
19	Embalming Tool			Fonfuka Mortuary			
20	Office Tables			Fonfuka Mortuary			

List of ancillary services and delivery calendar

[This table is filled by the Project Owner. The date of supplies of services must be realistic and coherent with the delivery dates (according to Incoterms)]

Article No. Service	Description of Service	Quantity ¹	Physical unit	Site or place where services must be executed	Final date of delivery of service
<i>[Insert number of services]</i>	<i>[insert description of the service]</i>	<i>[insert number of articles to be furnishedr]</i>	<i>[Unit of measure]</i>	<i>[place of delivery of service]</i>	<i>[Insert date]</i>

Drawings

This Tender File has *[Insert “includes the following drawings” or “includes no drawings”, as the case may be.*

[If the Tender File includes drawings, insert the list in the table below]

List of drawings

Nos.	Titles	Objectives

5. Inspections and trials

The following inspections and trials shall be carried out: *[insert the list of inspections and trials].*

¹ If applicable